



CLASSIS BRITISH COLUMBIA NORTH – WEST

Christian Reformed Church in North America

Classis BCNW is a community of Christian Reformed Churches from Central BC, Vancouver Island and the Metro Vancouver region that exists to encourage, empower, and support the local church in its ministry and, when prudent, come alongside the local church to support its ministry for mutual accountability and to advance and teach the religious tenets, doctrines, observances and culture associated with Christian Reformed faith and doctrine.

Agenda for Session 72

Tuesday, March 7th, 2017 @ 1:00pm & Wednesday March 8th, 2017 @ 8:30am

Location: Immanuel CRC, 7600 #4 Rd., Richmond B.C.

Classis Executive:

President - Rev. Curtis Korver Vice All - Rev. Ken Vander Horst
Stated Clerk - Mr. Andy de Ruyter Rec. Secretary - Rev. Chelsey Harmon

1. Opening Session

- Welcome, Praise and Worship
- Roll call as per credentials by stated clerk
- First time delegates sign “Covenant of office Bearers”
- Recite in unison the “Affirmation of Reformed Doctrine and Life”

Time Schedule:

Tuesday	Wednesday
1:00 - opening session	8:30 - opening session
3:00 - refreshment break	9:30 - Dr. Steven Timmermans ex.dir.
3:20 - session	10:15 - refreshment break
5:30 - dinner break	10:35 - session
6:45 - evening session	12:00 - lunch break
7:00 - Church Visiting Workshop lead by Rev. Cecil Van Niejenhuis	12:45 - session (same as Tuesday till agenda completed)
8:30 - adjournment	

2. Appointment of Committees for pre-advice to Classis:

- * reporting to come under # 8 of this agenda
- Overtures - Terrace CRC & Richmond Immanuel CRC - 1 communication received **pg. 12**
- Expenses - The Tapestry & Houston CRC
- Credentials – New Westminster CRC & Nanaimo CC
- Review of Transcribed / Concept Minutes – 1st Vancouver CRC & Duncan CRC
- Standing Nominations Committee - CMC

3. Classical Ministries / Interim Committee

Reports from:

- Stated Clerk (including any correspondence and/or submitted reports)...**pg. 4-6**
- Classical Ministries / Interim Committee...**pg. 7-11**
- Classical Treasurer
- Annual General Meeting of the Corporation (*March session*)...**pg. 13-14**

4. Examinations and / or matters requiring synodical deputies

- 1st Vancouver CRC proposal for a commissioned pastor position....zip file
“Chaplain and Refugee Support Mobilizer”

5. Classis Teams / Standing Committees

- Church Counsellor: for Victoria CCC – Rev. David Salverda
- Church visitor reports
- Oversight Committee for Duncan CRC
- Oversight Committee for Rev. Walt Vanderwerf
- Student Fund Committee (SFC)....**pg. 15**
- Classis Ministry Leadership Team (CMLT)
- Safe Church Team (SCT) Faye Martin...**pg. 16-18**
- Classis Renewal: Going Forward Team
- B.C. Leadership Development Network (BCLDN)...**pg. 20-21**

6. Classis Ministries

- Ministry to Seafarers / Chaplain Ernst Devries: zip file
- Christian Reformed Campus Ministry in B.C: review-Rev. Andrew Aukema: zip file
- International Student Ministries / New Westminster CRC
- Chaplain and Refugee Support Mobilizer / 1st Vancouver CRC
- Kwantlen Ministries – The Tapestry

7. Denominational Ministries

- CRCNA BOT / Andy de Ruyter...**pg. 18-19**
- New Missions Agency / Jenny deGroot: zip file
- World Renew/ Dave Mayer: zip file
- Calvin College BOT/ Margaret Verboon
- Calvin Seminary BOT / Vic Chen
- Diaconal Ministries Canada: Rachel Vogue: zip file
- Disability Regional advocate / Caroline Short
- Faith Formation / Liz Tolcamp
- Canadian Ministries Director – Rev. Darren Roorda: zip file

Non-Denominational Ministries

- Bethesda Christian Association
- Cascade Christian Counselling: zip file
- The Kings University College: zip file
- M2 / W2

note: zip file = documents were sent in a separate zip file along with this agenda

8. Reports from Pre- Advice Committees

- Overtures - Terrace CRC & Richmond Immanuel CRC (1 communication received **pg.12**)
- Expenses - The Tapestry & Houston CRC
- Credentials - New Westminster CRC & Nanaimo CC

Review of Transcribed / Concept Minutes - 1st Vancouver CRC & Duncan CRC
Standing Nominations Committee - CM/IC

9. Additional Reports / Correspondence

- Review / approval of 2017 Ministry Share requests (Fall Session)
- Motion to approve Ministry Shares for 2017 (Fall Session)
- List of Classical Committees / Teams and Denominational Representatives – **pg. 22-23**
- Acronym List - **pg. 24**

10. Closing Session

- President to inquire of delegates / team members / executive if all business has been completed
- Closing announcements and notifications
 - Next Meeting of Classis – October ? & ?, 2017, New Westminster CRC, Burnaby B.C.
 - Next Officers of Classis - Rev. Ken Vander Horst - President
 - Rev. Joe Ellis - Vice All
- Closing remarks by President
- Vice All to lead in thanking all those who participated, (president, secretaries, kitchen help, host church volunteers etc)
- Vice All to lead in closing devotions

President to declare Classis adjourned.

LODGING / TRANSPORTATION REQUESTS

For lodging requests and airport transportation information, please provide the following information to Ms. Chrystal Malapas from Immanuel CRC, no later than

February 28th, 2017 **email: chrystalm@gmail.com**

1. Name and City of Home Church _____
2. Name of Delegate _____
3. Billet / Lodging _____ Yes _____ No (note: classis only supplies lodging for the Tuesday evening)
4. Transportation _____ from airport _____ to airport
Transportation to and from Billet / Hotel _____ Yes _____ No
5. Airline & Flight # _____ arrival time on March 7th _____
Airline & Flight # _____ departure time March 8th _____
6. Any special dietary requirements (allergies etc) _____

All expense claims need to be accompanied **with receipts** for travel, meals, mileage etc.

Stated Clerk Report
March 7th & 8th, 2017

1] Welcome to Session 72 of Classis British Columbia North - West.

A big thank you to the council and members of Immanuel CRC for their hospitality in hosting once again the Spring meeting of classis BCNW.

2] The agenda for this meeting will keep us busy with ministry reports and presentations, an address by CRCNA Executive Director Dr. Steve Timmermans (Wednesday morning), updates from the classis renewal and going forward team, presentation from The Tapestry on the Marpole Church Plant and Mundy Park merger, a proposed communication for Synod 2017, a proposal for a new commissioned pastor position, the template completed for the new societies act for the churches, Tuesday evening workshop on church visiting lead by Rev. Cecil Van Niejenhuis, nominations as well as all the regular classis work and committee reporting.

3] As stated clerk I have engaged in numerous emails, telephone calls, conference calls, correspondence, reports, meetings, dealing with requests and information from pastors and councils, continual updating functionaries lists, web site updates and organization, organizing marriage registrations for new pastors in our classis as well as some temporary registration numbers for visiting pastors, set the examinations in place and assigned the various teams needed for these examinations, organized CMC agenda material and lead meeting, recorded executive minutes, set agendas, recorded and distributed classis minutes and regular administrative duties on behalf of classis. Other work done includes spending time on forwarding announcement emails, denominational and government communications, etc. to churches, committees, and others as required.

4] On January 17th and 18th, the stated clerks from each of the 12 Canadian classes as well as one classis leader met in Burlington, Ontario for a time of sharing, information, workshops with the staff of the Canadian office and Canadian Ministries Director, Rev. Daren Roorda. Ms. Kathy Smith, our alternate stated clerk, attended on my behalf and Mr. Vic Chen represented our CMC. They will present a verbal report to classis on this meeting.

5] Sent as separate attachments in a zip file along with the agenda.

You will notice that the main agenda is much smaller than previous agendas for classis meetings. This is because we have separated the main agenda and classis reports with those from outside ministries and agencies. This is so you can easily share the ministry reports with your churches and members, without having to page through a long agenda package. All the same information that was there in previous agenda packages will still be there, but split over two packages.

It is our hope that with the use of laptops, notebooks etc, less and less dependency on paper will be achieved and makes classis more environmentally aware of the resources we have/use. This will be a work in progress over the next few meetings till the bugs get worked out, and your thoughts and suggestions are most welcome.

Reports that can be found in the Zip File sent along with the agenda:

- 1st Vancouver CRC Commissioned Pastor proposal
- Communication from Canadian Ministries Director Rev. Darren Roorda
- Diaconal Ministries
- 2017 Sea to Sea Report
- Breakthrough Ministries
- CCC Classis report
- Redeemer College
- New Missions Agency Classis Report
- World ReNew Classis report
- Seafarers Classis Report
- Kings University
- UNBC Review

6] Classis Credential Form.

Please complete and return before the meeting of classis, either scanning and sending by email or using post-mail. If you send back the credentials by email, electronic signatures are fine. You do not have to send a second copy with signatures. Please note to include delegates email addresses.

It would be helpful if delegates could be elected/appointed at least 1 month before the meeting of classis so I can better prepare them for the large amount of material that is needed to be studied and read before classis meets. In this way we make good use of our limited time together and all delegates can come properly prepared. Please send the names of delegates with email address as soon as possible.

7] Please do what you can to keep travel costs down, booking flights early and using possible seat sales when coming from the north and ride / ferry sharing when coming from the Island. Also please inform the contact person from Immanuel CRC by February 28th, on transportation and lodging requirements. (please see the form at the bottom of pg. 3 of the main agenda)

8] Delegates are reminded to review the “classical rules of procedures” before attending classis, (available on our website, www.classisbcnw.ca under documents) and are reminded that as delegates, you are expected to attend all sessions of classis.

note: an updated version is being worked on and will soon be presented to classis for approval.

9] The Fall 2017 meeting of classis will be held on October 17th and 18th, 2017 at New Westminster CRC in Burnaby, B.C. (note propose date change: see CMC report on combined Tuesday evening session with BCSE to commemorate the 500th Reformation Anniversary)

10] Church Visitors Assignments for 2016/17, beginning March 2016

Visits to be completed by **March 1, 2018**

The following church visiting assignments have been assigned for the next year.

Church being visited: Church doing the visit: Date Visited:
2016/2017

Northern Churches:

Terrace CRC	- Smithers CRC
Smithers CRC	- Prince George CRC
Telkwa CRC	- Terrace CRC
Houston CRC	- Telkwa CRC
Prince George CRC	- Houston CRC

Island Churches:

Victoria CRC	- Nanaimo CCC
Victoria CCC	- Duncan CRC
Duncan CRC	- Alberni Valley CRC
Nanaimo CCC	- Victoria CCC
Alberni Valley CRC	- Victoria CRC

Lower Mainland Churches

Maple Ridge CRC	- New Westminster CRC	
Mundy Park CF	- Nelson Ave CC	
New Westminster CRC	- The Tapestry	
Nelson Ave CC	- Maple Ridge CRC	
1 st Vancouver CRC	- Mundy Park CF	
Richmond Immanuel CRC	- 1 st Vancouver CRC	June 5, 2016
Richmond The Tapestry	- Richmond Immanuel CRC	

Reimbursement form for classical church visits

On our web page, www.classisbcnw.ca, under the tab marked “documents” you will find a short form that needs to be filled out for any reimbursements for costs associated with a classical church visit. These forms need to be printed off and sent to the stated clerk, either by scanning and emailing, classisbcnw@shaw.ca or regular mail, 22591 McClinton Ave., Richmond, B.C. V6V 2P8 for approval for payment. Please do not send directly to the classical treasurer.

Humbly Submitted,
Andy de Ruyter, Stated Clerk

Motion to approve the work of the stated clerk.

Classical Ministries / Interim Committee
Report to Classis BCNW: Session 72
March 7th & 8th, 2017

The classical Ministries committee does most of its work by email conversations, phone calls and conference call meetings. Meetings were held on Dec.5th and January 30th where several key issues were discussed and items planned for the agenda of this classis meeting.

1] CMC Actions

- Reviewed and approved expenses from classis meeting in October 2016 - \$ 9194.21
- Appointed Rev. Curtis Korver to serve as the next chair of classis and Rev. Ken Vander Horst as Vice-all.
- Rev. Chelsey Harmon will serve as recording secretary.
- The AGM of the Classis BCNW Corporation will take place at this meeting of classis.
note: agenda and pertaining documents will be included with the classis agenda package.
- Dr. Steve Timmermans, executive Director of CRCNA will address classis on the Wednesday morning session and allow time for some Q&A.
- Rev. Cecil Van Niejenhuis will lead classis for the Tuesday evening session in giving a workshop on Church Visiting. The goal of the workshop would be to encourage a fresh appreciation for what church visiting could be and become as we consider being a healthy community of churches who are better together than alone.
- appointed two members of the CMC (Andy & Kathy) to begin discussion on looking at the two sides of the CMC, administrative and missional and putting some structure to the concept of aligning with the new mission's statement and make it workable for churches looking for classis help in local missions and outreach ministry programs.
- appointed a "Carry Forward Team of Rev's. Albert Chu, Trevor Vanderveen, Andrew Beunk with CMC members Kathy Smith and Andy de Ruyter
** team to look at renewal in connection with what Synod committee is working on, agenda setup, ministry reporting, days and times we meet, length of meetings (including how many times per year) where we meet, overall costs and cost projections for future, regional classis meetings, ministry shares etc.*
Team would be mandated to survey each church council for input.
Also how to incorporate into classis meeting, interviews and ministry highlights from churches
just to name a few items this group could look at.
- asked the Seafarers Committee to engage in doing a full scale review with outside participants for ministry in light of the retirement of their current Chaplain in September 2017. Review to include ministry objectives, relevance, staffing, budgets, projections etc. Review to be completed before a search for a new chaplain is to begin.
- received a communication from Nanaimo CCC on the Belhar Confession for Synod 2017. (refereed to pre-advice overtures committee) *note: copy of communication included in the agenda package*
- BCNW Rules of Procedure updates. CMC appointed Rev. Ken Vander Horst (with CMC help) to begin work on updating and reviewing our current ROP. Work has begun on re-formatting, updating, re-writing etc. Ken will present an update to this classis meeting.

- CMC has initiated a review of how the pre-advice committees for classis function with the goal of updating mandates and procedures. Possible appointing sitting committees instead of current practice.
- Celebration of the 500th Protestant Reformation. We have invited BCSE to join us for the Tuesday evening session which will mean we have to move our meeting dates to Oct 17th & 18th from the 3rd & 4th. Will have dinner together and time for fellowship, then a worship service with a speaker on how the reformation defines us today. BCSE also wants to commemorate the 90th anniversary of CRC within BC. Possible meeting sites: New West CRC or Fleetwood CRC. (details to be worked out with a co-classis team after approvals received)
- CMC has asked staff from The Tapestry to do a presentation on their ministry in light of their church plant in Marpole and merger with Mundy Park CF. Presentation to include explanation on ministry outlook, structure and governance etc.
- CMC has asked CRCM (UNBC) to present their review of this ministry to classis. Rev. Andrew Aukema will present of behalf of the board. note: *a copy of review included in the agenda package*
- Ms. Caroline Short, classis Regional Disability Advocate will lead classis during the Wednesday morning session on the Mental Health Taskforce (5 min pre info, 15 min video presentation, 5 min questions / comments)
- Election of Synod 2017 Delegates
Elected at the last classis meeting:
Rev. Curtis Korver - Minister delegate, Rev. Ken Vander Horst alternate
Elder Kathy Smith – Elder delegate, Don Campbell alternate
Deacon Colin Banks – Deacon delegate, alternate open (will need to fill at this meeting)
Other Office Bearer – Rev. Andrew Beunk, Elder Don Campbell alternate

Report on classis survey of delegates from October 2016 meeting

- * approx. 20 of the delegates responded to the various survey questions
- * some trends that emerged, liked having Tuesday evening workshops, new mission statement wording needing some tweaking, desire to hear more stories, sharing, fewer ministry reporting appreciated
- * technology i.e. sound, Wi-Fi etc, can it be better?
- * how better to organize candidate examinations and prepare examiners & examinees
- * frequency and timing of examinations
- * how better to balance administration / ministry / fellowship
- * could times of devotionals be changed to more time of sharing, prayer and fellowship
- CMC will forward survey results to the “Going Forward Team” for inclusion with their work.
- CMC will also conduct survey following every Fall meeting of classis.

Reminder of new policy for ministry reporting for non classis ministry reps and non denominational ministries.

Presentations and/or oral reporting will be limited to one session of classis every two calendar years.

In other words, if the ministry has reported in person in any of the previous 2 to 3 meeting of classis, it is asked not to make a verbal report and only submit a written report that will be included in the main agenda.

Oral presentations will be organized by rotation and hopefully give a little more time to each group that is reporting.

Those ministries affected by this new policy:

Classis Ministries

- Ministry to Seafarers
- Christian Reformed Campus Ministry in B.C
- Downtown Friends
- Breakthrough Ministries

Denominational Ministries

- Faith Formation
- Home / World Missions
- World Renew
- Disability Regional advocate
- Diaconal Ministries Canada
- Disability Regional advocate
- Youth Ministry Champion

Non-Denominational Ministries

- Bethesda Christian Association
- Cascade Christian Counselling
 - The Kings University College
- M2 / W2

Classis will continue to hear reports and updates at each classis meeting from:

- Stated Clerk
- CMC
- Classis Treasurer
- Student Fund Committee
- Church Visitor reports
- Church Counsellor reports
- Safe Church Team
- Leadership Development Network
- Synod report (Fall session)
- AGM of the Corporation (Spring session)
- Classis renewal updates and reports (Going Forward Team)
- CRCNA / Calvin College / Calvin Seminary BOT
- any other standing committee of classis not mentioned above

New B.C. Societies Act

Report from November 30th meeting with Ken Volkenant (lawyer) & BCSE for template for New Societies Act. Template is now available for the churches and notice was sent to all church councils with advice and recommendations to take care of this as soon as possible. Individual churches still have to fill in their own info. The template has been drawn up in conjunction with church order.

The new law went into effect November 30th, 2016. Churches have two years to comply. Every church needs to do this or could lose charitable and corporation status.

Classical Pulpit supply has been assigned for Victoria CCC for the months of January to May 2017.

January 8	Rev. Andrew Turkstra
January 22	Rev. Curtis Korver
February 5	Chaplain Ernst DeVries
February 19	Rev. Walt Vanderwerf
March 5	Rev. Chelsey Harmon
March 19	Rev. Darren Colyn
April 9	Rev. David Salverda
April 23	Rev. Walt Vanderwerf
May 7	Rev. Henry Jonker
May 21	Rev. Andrew Turkstra

2] Ministerial Items and actions

- ministerial credentials for Rev. Michael Goheen (retired) transferred to Hope Community in Langley B.C. from New Westminster CRC and for Rev. John Koster (retired) from Agassiz CRC to Maple Ridge CRC.

- regional pastors report that mentors have been assigned for Rev.'s Jesse Pals and Charles Van Hoffen who sustained their ordination examinations at the last classis meeting.

- 1st Vancouver CRC has submitted a request for classis to approve a commissioned pastor position for a Chaplain and Refugee Support Mobilizer who will serve in a chaplain and support role for those connected with the Immigrant Services Society of BC (ISS of BC) Welcome Centre, as well as a support mobilization role with CRC congregations in Metro Vancouver and the Fraser Valley.

note: all pertaining documents are included with this agenda and were submitted to the synodical deputies

-Duncan CRC / Rev. Walt Vanderwerf, art 17: both oversight committees will report to classis under executive session

3] Approved Classical and Denominational Ministry Shares for 2017

Classis BCNW Ministry Share		Denominational	
Ministry Share			
per member	\$ 69.45	per member	\$ 376.42 (same as 2016)
2017			
Ministry to Seafarers	\$ 9.45	BTGMI	\$ 44.41
Leadership Development Network	\$ 8.00	Calvin College	\$ 3.40
Student Fund	\$ 15.00	Area colleges (Kings)	\$ 65.46
Chr. Ref. Campus Ministry in B.C.	\$ 15.00	Calvin Seminary	\$ 36.27
Classis Expense Fund	\$ 13.00	Church Support Min.	\$ 78.95
The Tapestry-Kwantlen Chaplain	\$ 1.00	Home / World Missions	\$ 108.52
Safe Church Team	\$ 4.00	Syn. Admin. Services	\$ 35.68
Chaplain & Refugee Support Mob.	\$ 4.00	Spec. Assistance Fund	\$ 3.73
	\$ 69.45		

note: as approved, the \$4.00 ministry share for SCT will be allocated to SF for 2017 only as SCT has a surplus and SF is quite low.

4] Requests for reporting at this meeting of classis (Wednesday morning/afternoon sessions)

- World ReNew – Dave Mayer
- New Missions Agency – Jenny Degroot
- Breakthrough Ministries – Andrew Turkstra
- Ko Spyksma – Missions advocate
- Faye Martin – Safe Church Coordinator
- Andy de Ruyter – BOT: update on Council of Delegates changeover from CRCNA BOT

5] Nomination Committee Report (ballot will be in the addendum report)

- election for alternate deacon delegate to Synod 2017 (nominees needed)
- New Denominational Council of Delegates:
 - nominated - Aaltje Van Grootheest and Andy de Ruyter
- David Pel for 7th term as Classis treasurer
- Vic Chen for 3rd term on CMC and SFC/CMLT
- Albert Wu for 1st term on SFC/CMLT

6] Stated Clerk / CMC Addendum Report / Updates

- will be made available to delegates shortly before classis meets.

7] *Motion to approve the work of the CMC*

- Mr. Andy de Ruyter - Lead / Stated Clerk
- Mrs. Kathy Smith - Secretary / alt. Stated Clerk / nominations
- Mr. David Pel - Classis Treasurer
- Mr. Victor Chen - CMLT/SFC rep
- Rev. David Salverda - member at large
- Rev. Henry Numan - member at large

Nanaimo Christ Community Church
A Communication to Classis

The Council of Christ Community Church wishes to encourage Synod 2017 to recategorize the Belhar Confession to that as the same status of a contemporary testimony in the CRC.

We believe such an act shows due respect to, and cooperation with, our ecumenical faith partners, who have expressed confusion at its current status as an “ecumenical faith declaration.” We also wish to respect and listen to the voices of our own diverse family who have asked for a reconsideration because of the way they have been transformed in identity, purpose and belonging by the Belhar Confession, along with their hopes and prayers for the transformation of our world by Christ through the church.

Along with providing more clarity to others about what we believe, the Belhar Confession is helping our congregations reflect, repent, and be “renewed in knowledge according to the image of its creator”(Col 3.11) in ways that the other creeds, confessions, and testimony have not.

Understanding what true unity is within the church, how to work for reconciliation with one another for faithful witness to the world, and seeking justice for our brothers and sisters in Christ are realities that are confronting us every day. Like the unity that it espouses upon, the Belhar Confession represents both a gift and an obligation to the church—a characteristic it shares with our confessions and contemporary testimony. Though these challenges have existed for as long as sin has been part of this world, we recognize them as pressing and timely, while also admitting that we can be too overwhelmed to discern how the Holy Spirit is leading us to Christ’s call to action. The Belhar Confession proclaims both the call and the action by helping us to envision not only what to believe, but what to do.

This Confession has the power to be used by the Holy Spirit to deeply shape us as a church for faithful witness in the 21st century and we agree with others who have called for the re-examination of its position in the CRC. Such a re-examination is a true sign of humility and a desire to seek the will of God. From our own recent discernment and study of the Belhar Confession, we believe it will be most beneficial to the church if it is made one of our contemporary testimonies rather than keeping it as an ecumenical faith declaration. The church knows how to relate to and use our current contemporary testimony; the same cannot be said for an ecumenical faith declaration.

Though we did not write the Belhar, as brothers and sisters in Christ, we *can* proclaim this call of Christ and express the unity of faith, of which Christ is the cornerstone. (Eph 2.11-22)

On behalf of Nanaimo Christ Community Church,
Rev. Chelsey Harmon: Pastor
Mr. Don Campbell: Chair of Council

Corporation of Classis BCNW
2017 Annual General Meeting of the Members

- 1] Call the 2017 AGM to order
- 2] Motion to approve the Minutes of the 2016 AGM (copy of minutes below)
- 3] Treasurer's Report
 - a) Motion to accept the financial statements for 2016
 - b) Motion to appoint auditors for 2017:
 - McBride, Lauwers & Bosmas, Certified General Accountants
- 4] Election of Board Officers and Directors
 - J.P. (Andy) de Ruyter - Stated Clerk / CMC Lead
 - David Pel - Classis Treasurer
 - Kathy Smith - CMC Secretary / Alt. Stated Clerk
- 5] Adjournment

MINUTES OF THE ANNUAL MEETING OF THE MEMBERS OF CLASSIS BC
NORTH-WEST OF THE CRCNA,
(the "Corporation") held on March 1st, 2016

With the consent of the meeting, J.P. (Andy) de Ruyter acted as President of the meeting and David Pel acted as Secretary of the meeting.

CONSTITUTION OF MEETING

The President stated that all of the members of the Corporation was personally present and that notice of the meeting had been sent to all of the members of the Corporation in accordance with the by-laws of the Corporation, proof of such notice and attendance of members at the meeting was taken and maintained by the Secretary and shall be available upon request. The President therefore declared the meeting to be regularly constituted for the transaction of business.

ANNUAL REPORT

The President presented to the meeting the annual report of the Corporation containing the financial statement and the report of the auditor thereon and requested the Secretary to read to the meeting the auditor's report appended to the balance sheet. After the reading of the auditor's report and On motion duly made, seconded and carried unanimously, IT WAS RESOLVED that the reading of the annual report for the fiscal year ended December 31 2014, be dispensed with.

The President then made a few remarks on the annual report and on motion duly made, seconded and carried unanimously,

IT WAS RESOLVED that the financial statements of the Corporation for the fiscal year ended December 31, 2014, with comparative statement for the preceding financial year made up of a statement of income and retained earnings, balance sheet and a statement of

changes in financial position for each period, be and the same are hereby approved and adopted.

APPOINTMENT OF AUDITOR

WHEREAS it is required under the provisions of the *Canada Not-For-Profit Corporations Act* (the "Act") that the members shall at each annual meeting appoint one or more auditors to hold office until the next annual meeting and, if an appointment is not so made, the auditor in office shall continue in office until a successor is appointed and that the auditor shall make such examination as will enable the auditor to report to the members as required under the Act;

Upon motion duly made, seconded and carried unanimously,

IT WAS RESOLVED that McBride Lauwers & Bosmas and they are hereby appointed Auditor of the Corporation for the ensuing year. The unanimous written consent of all of the members of the Corporation (including those not otherwise entitled to vote at the annual meeting of the Corporation) exempting the Corporation for the ensuing fiscal year from the requirements of the Act regarding the appointments and duties of an Auditor was directed to be annexed as a schedule to these minutes.

ELECTION OF DIRECTORS

The President called for nominations for election as directors of the Corporation and the following persons were nominated:

J.P. (Andy) de Ruyter

David Pel

Johannes Schouten

There being no further nominations, the President declared nominations closed.

On motion duly made, seconded and carried unanimously,

It was resolved that the following persons be elected directors of the Corporation for a term expiring at the close of the next annual meeting, or until their successors are elected or appointed.

J.P. (Andy) de Ruyter

David Pel

Johannes Schouten

CONFIRMATION OF ACTS

It was resolved that all acts, contracts, by-laws, proceedings, appointments, elections and payments enacted, made, done and taken by the directors and officers of the Corporation since the last meeting of members referred to in the minutes of the meetings of the board of directors of the Corporation or in the annual reports of the Corporation be and the same are hereby approved, ratified and confirmed.

TERMINATION

There being no further business before the meeting, the meeting then terminated.

J.P. (Andy) de Ruyter – President

David Pel - Secretary

Student Fund Committee Report to Classis BCNW
March 2017

The SFC is pleased to announce that two of the students who we have supported the past few years will be completing their studies soon.

Luke Dai Shi of Immanuel Richmond will complete his Diploma in Christian Studies at Regent in April.

John Jianluo Xu of Nelson Avenue Community Church will graduate with an M.Div. from Calvin in May. As a member of the Calvin board of trustees I will be privileged to be at his graduation and look forward to that occasion. It takes place the day after our meeting at GR and all board members are encouraged to be part of the procession, mortar board, gown and all ! It has been my joy to have walked alongside John and his family the past three years. I know the struggles he has had to overcome to get to this point. I don't know if any other SF Chair has had the joy of being at a graduation.

When we supported John last fall we knew that what we were giving him was really not enough for his family needs but it was all that we had in our fund . Fortunately some monies that were being held in the event it was required to under write student loans became available, so we gave him some more support this January for which he was extremely grateful.

We have two new students starting their EPMC this January, both from the Tapestry. The first is Seok Won (Shaun) Jung who has his M.Div. and Th. M. from Regent. He has been granted support to cover his expense for books and the required trip to GR. Michael Yang also from the Tap is the other student who has also started his EPMC this year has not sought financial support.

Shane Roseveld of Maple Ridge is doing his M.Div. distance through Calvin and will likely need funding this fall.

With Kathy Smith moving on to the CMC, where she is very much appreciated we have been fortunate to find a very willing and capable replacement. I seek Classes approval to endorse Albert Wu of the Tapestry to replace Kathy. Albert Wu just a short two years ago went through the EPMC himself and so is well placed to answer any questions students may have about the course and Calvin.

Respectfully Submitted,

Vic Chen, Chair

BCNW - Safe Church Team Ministry Report
Safe Church Ministry Needs Assessment (MNA) – Summary

13 BCNW churches participated (out of 17) & 13 in BCSE totalling 26 churches in British Columbia

WHERE WE ARE AT: 8 goals for Safe Churches

1. That every church has a council appointed representative on the Classis Safe Church Team. Some churches have council appointed reps on the SCT - most leaders unaware of who or the role
2. That every church has a Safe Ministry Practices team at the local level.
 In the 2 BC CLASSES COMBINED: 7 CHURCHES have OFFICIAL local church safe ministries teams & some churches have a couple leaders working together to try to ensure safe practices happen.
3. That every church has written and implemented their own Safe Church Policy.
100% OF THE BCSE PARTICIPATING CHURCHES had a safe church policy and in every participating church there were either *numerous or many* participants that indicated they had not seen or read the policy. ALL THE CHURCHES INDICATED THEIR POLICY NEEDED UPDATING and in many cases it has been 5 or many more years since it had been updated.
4. That every church regularly accesses training for their staff, leaders and volunteers.
 Participating leaders listed areas of training needs. RESULTS WERE ACROSS THE BOARD.
5. That every church leader is actively committed to safe church practices within their area of ministry
 Participants shared specific ways in which their respective ministries implement safe ministry practices. EVERY CHURCH INDICATED THEY NEED A LOCAL SAFE MINISTRIES TEAM to provide support, oversight and training to raise the level of leaders' commitment to safe ministry.
6. That every church uses a Safe Church curriculum specifically designed to train, guide, and empower children & youth with regard to their personal safety.
 BCNW participating churches had not yet started using Faith Alive "CIRCLE OF GRACE" program to educate children & youth about their personal boundaries & safety. By participating in the MNA leaders became aware of this program and its recommended use.
7. That every church has become a place in which everyone feels that she/he can raise issues of abuse without fear or shame.
 Participants shared the SAME COMMON CONCERNS that prevent persons from coming forward or raising the issue of abuse without fear or shame. These concerns included, fear, shame, threats, judgement, disbelief, failure to be understood, lack of knowledge, lack of trust in leadership, lack of safety...
8. That every church council has knowledge of, and follows approved protocols for, responding to allegations of church leader misconduct.

Participants ALL indicated the need to follow approved church protocols in responding to leadership misconduct or abuse allegations. ALMOST ALL council members indicated they had not participated in a council training and also indicated they saw a need for the training.

PARTICIPANT EVALUATIONS OF THE IMPORTANCE OF THE 8 GOALS TO (their) MINISTRY

Totals: Essential	Important	Moderately Important	N/A
1126	763	97	23

MNA PROCESS BENEFITS – communicated by participants:

- The opportunity for round table discussion. *Some ministry groups indicated it was the first time they had a ministry team discussion focused on the abuse prevention concerns of their ministry.*
- Created a stronger communal/team approach to safe ministries.
- Helped leaders to identify the gaps. (All local Safe ministries teams indicated this was helpful.)
- Enhanced working relationship with the classis SCT and the APRC.
- Showed the areas of need for training. Commonalities in this need were very clear.

COUNCIL COMMENTS INCLUDED:

- “*This was a real eye opener. I had NO IDEA how little I know about how much I need to know.*”
- “*We need to grapple with underlying issues connected with Safe Church – the roots of abuse.*”
- “*This process has shown us where we need to pull up our socks.*”
- “*Our council has decided to adopt the 8 goals and work with them.*”
- “*We need help to refresh this ministry.*”
- “*As Chair of council my eyes have been opened and we really need to get our house in order.*”
- “*Our council needs to communicate & work more with the classis SCT ministry and the APRC.*”

WHAT DO WE NEED TO DO? In every church participants communicated the need for:

- STRUCTURE to support the process of providing safe ministries and being a safe place.
- A LOCAL, COUNCIL APPOINTED SAFE MINISTRIES TEAM to provide leadership and support to the ministry leaders and volunteers.
- REGULAR LEADERSHIP CONVERSATION about Safe Ministries.
- REGULAR TRAINING FOCUSED ON:

Child Abuse Prevention & Response Protocols	Internet Safety
Domestic Violence Response	Safety for Kids & Youth
Council Training – including visiting practices	Youth Ministry Roles & Issues
Boundaries – What does every leader need to know?	Risks of Ministries/Offsite Activities
Seniors – Vulnerability, Safety & the Church’s Role	Support for Policy Implementation

CLASSIS SCT MINISTRY RESPONSE: 1. TRAINING IS AVAILABLE TO ALL THE CHURCHES in the defined areas of need. Workshops can be customized. APRC will be proactive, work with & provide support to the church councils, local church Safe Ministry Teams, staff, leaders & congregations.

2. “OVER 18” a documentary to PREVENT PORNOGRAPHY ADDICTION IN CHILDREN & YOUTH will be aired on Feb 8 in Abbotsford New Life CRC. This is a response to the communicated concerns around Child and Youth Internet Safety and the growing epidemic of porn exposure that affects every person who has internet access through phones & computers. This pilot

project will begin to bring this education into the BCSE & BCNW church communities. See the “OVER18” trailer: www.over18doc.com

3. “SPOTLIGHT” the MOVIE & DISCUSSION GUIDE IS AVAILABLE & RECOMMENDED to ministry & leadership groups for viewing & learning about institutional responses. This movie is an EXCELLENT TEACHING TOOL AND CONTAINS NO SCENES OF ABUSE.

APRC Update by Faye Martin: I have committed the next 2 years to continuing as the APRC in both classes & look forward to working with the churches. CONTACT ME WITH QUESTIONS AT ANY TIME.

PHONE: 604-850-5137 EMAIL: sfmartin@telus.net BC SAFE CHURCH WEBSITE: www.bcsafechurch.com

Council of Delegates
of the
Christian Reformed Church in North America

The **purpose of the Council of Delegates** (COD) is to govern entities and activities of the Christian Reformed Church in North America (CRCNA). In fulfilling this responsibility, the COD shall

Transact all matters assigned to it by synod and serve in the interim of synod with matters which cannot await action by the assemblies themselves . . . and submit all such actions to the next meeting of the assembly for approval.

Lead the integrative ministries of the CRC in light of the Mission, Vision, and Callings established by synod, providing recommendations to synod when the Missions, Vision, and or Callings need to be reconsidered.

Cooperate with the educational institutions affiliated with the denomination and World Renew as well as other CRCNA boards toward integrating the respective missions of those institutions and functions into the denominational ministry program.

Provide an intermediary role that serves three purposes: (1) To receive and understand input from congregations and their members (constituents), (2) bring the work and excitement of ministry to congregations and their members, and (3) understand the church—its various contexts and times—to such a degree that the COD assists in casting an appropriate vision for the future growth of the church.

The **mandate** requires the following policy development responsibilities for the COD. The COD shall

Provide appropriate financial management and advance policy guidelines and limits within which personnel function, thereby ensuring the financial integrity of the denomination's agencies and ministries.

Identify when necessary, evaluate regularly, and support constructively administrative leaders of the denomination within the scope of policies.

Provide the criteria (goals) and evaluation of progress toward goals for the unified ministry of the CRC while establishing the contours (policies) within which personnel pursue such goals. Attend to the organizational structure and health of the denomination by developing policies of assessment (e.g., Ministry Plan counts and measures; personnel surveys, etc.), reviewing outcomes, and addressing goals and policies as needed.

Because of the significant size in its membership (52 total), the COD will require the work of committees. The current plan is for the appointment the following seven committees: Executive, Congregational Ministries, Global Missions Ministries, Mercy and Justice Ministries, Support Services (Finance and Facilities), Ministry Plan and Communication Services, and Nominating Services. Each delegate will serve on at least one committee. Committee membership will be based on fit between the delegate’s experience and interests and the mandate of the committee.

Responsibilities of individual COD members include the following:

Attend all COD meetings in order to carry out required duties; attend committee meetings, and other special functions and events as appropriate; contribute to and review the agenda and supporting materials prior to board and committee meetings.

Attend classis meetings, listening to the concerns and desires of the classis on behalf of the COD, and bringing reports to the classis of the work of the CRCNA’s agencies and ministries.

Pray for the CRCNA—its leaders, agencies, and ministries—on a regular basis and challenge others to pray as well.

Give to the work of the CRCNA according to how God has blessed, and challenge God’s people also to give.

Support and encourage CRCNA personnel with words of appreciation.

Participate in the assignments of the Nominating Committee (especially by assisting the classis to identify nominees when COD member’s term is nearing completion).

BCLDN Report to Classis
March 2017

This year, BCLDN, under the leadership of Wilma Vanderleek, is providing Reformed Leadership training to 17 participants.

Five are from classis BCNW:

- Yvonne Bennik, Vancouver 1st CRC,
- Angela Elliott, Nelson Ave CRC,
- Rick Garrison, Maple Ridge CRC,
- Cindy Mantel, Maple Ridge CRC,
- Kathy Smith, Maple Ridge CRC and

Twelve are from classis BCSE:

- Betty Beukema, Gateway CRC,
- Emily Bruins, Hope Community,
- Donna Klomps, Fleetwood CRC,
- Linda Knopp, Fleetwood CRC,
- Linda Rook, Immanuel CRC,
- Mabel Roukema, Willoughby CRC,
- Margreet Schon, Immanuel CRC,
- Pim Schon, Immanuel CRC,
- Lucinda Tecson, The Tapestry,
- Joe Tolkamp, Willoughby CRC,
- Michelle Veeneman, Living Hope CRC and
- Terril Veeneman, Living Hope CRC.

One Saturday each month they gather together at Fleetwood CRC for a time of worship, engaging the scriptures, large group discussion, small group sharing and prayer, learning about a historical figure in Church History, and developing a new ministry skill. This year the focus is on the Old Testament, and several leaders have come to provide their insights on specific topics.

BCLDN is thankful that there are so many gifted leaders within the Reformed community who are willing to spend a Saturday morning or afternoon and share their knowledge with the students.

This year Julia Vanderveen, Dennis DeGroot and Martin Contant have shared insights on Biblical interpretation, leading a Bible Study, giving an overview of the Old Testament, discussing the prophets, talking about conflict and reconciliation within the church and a variety of other subjects. Towards the end of each school year, the BCLDN participants go on a two-day retreat. This year the retreat is planned for April 7-9. This is a special time as they spend two days in the Word and in fellowship together.

The last session for the 2016-2017 year is in May and will be a celebration for those who have completed the three years of Leadership Training Network. This year Betty Beukema, Angela Elliot, Rick Garrison, Joe Tolkamp and Michelle Veeneman will graduate and be ready for deployment. For each participant, deployment looks different. For some it may be leadership in their church or parachurch community and for others it may mean focusing their gifts and passion in a particular area of ministry. Our hope for all of them is that they will have confidence that God has a plan and a purpose for their lives, and that the training they received at LDN will give them the knowledge and skills they need to serve wherever God may call them.

For the first time, BCLDN is offering an alumni retreat. When speaking to graduates of BCLDN, many of them mention how they miss the monthly gatherings, going deep into the Word, the small group time, and the fellowship they formed during their time at LDN. Alumni are being invited to a retreat on March 7-9 at Rivendell. Please encourage the graduates in your local churches to attend this retreat.

In addition to the 3 year Saturday program, BCLDN also offers LTAs (Let's Talk About... workshops). There are 7 topics that churches can choose from, with a new one added each year.

This year, Let's Talk About... Reading the Bible, is being offered for the first time. Please check out our website (www.bcldn.ca) for a full list of topics available.

Since September a few churches have hosted an LTA workshop:

- Gateway CRC, in Abbotsford hosted Let's Talk About... Leadership.
- Nanaimo CRC together with Diaconal Ministries hosted Let's Talk About... Mentoring and Relational Leadership and
- Prince George CRC hosted Let's Talk About... Busyness and Healing Our Divided Lives.

These workshops are available to the churches in Classis BCSE and Classis BCNW. If your church is interested in hosting a workshop, please contact our administrator Marion VanDriel at contact@bcldn.ca

Most of the money that BCLDN receives from the classis goes towards wages for our facilitator and administrator (just over \$36,000 in 2016). The largest expenditure after wages is the cost of materials for the Saturday LDN sessions (\$3500 books, \$1500 food, \$1200 honorariums for the guest speakers, and \$1000 in office supplies). This year the retreat cost less than budgeted as the students did not go away on a retreat as usual but instead used the retreat time to attend John Coopers's conference on same sex issues, and discuss how theology impacts our understanding of our world.

BCLDN is grateful to both classis for the support it receives. We are committed to our mandate:

- providing a 3-year curriculum that integrates Biblical content, ministry skill competence and character development.,
- providing Biblically grounded leadership workshops for CRC elders, deacons and other ministry leaders on a variety of topics and
- receiving input and encouragement from classis.

We are also thankful for our facilitator, Wilma Vanderleek, our administrator, Marion VanDriel, and our committee members, Andrew Aukema, Mike Koot, Carolynne Tolsma, John Messelink, and Joanna DeVries. Most of all, we are thankful to our Heavenly Father, for his amazing love as shown to us in his son Jesus Christ, and communicated to us in his Word. We trust that He who began a good work in us will carry it on to completion.

APPOINTEES & COMMITTEES OF CLASSIS BCNW
 WEB SITE: www.classisbcnw.ca

STATED CLERK (S/C)

Mr. Andy de Ruyter 2019(3) classisbcnw@shaw.ca
 Ms. Kathy Smith - Alternate 2019 (1)

CMC - CLASSICAL MINISTRIES (INTERIM) COMMITTEE
 & NOMINATIONS COMMITTEE

Mr. Andy de Ruyter - S/C - Chair 2019(3) classisbcnw@shaw.ca
 Ms. Kathy Smith - alt. S/C - Secretary 2019(1) kathy.bcnw@outlook.com
 Mr. Victor Chen – CMLT/SFC 2017(2)
 Mr. David Pel – Classis Treasurer 2017(6)
 Rev. Henry Numan 2019(2)
 Rev. David Salverda 2019(2)
 Ms. Faye Martin – SCT Coordinator EX OFFICIO

CLASSICAL TREASURER

Mr. David Pel 2017(8) david@dpelcga.com
 Mrs. Verney Kho - alternate 2018(1)

CLASSIS AUDITOR

Mr. Fred Bosma 2018(8)

SCT - SAFE CHURCH TEAM COORDINATOR

Ms. Faye Martin sfmartin@telus.net

SCT – SAFE CHURCH TEAM CLASSIS REPRESENTATIVE

Rev. Chelsey Harmon 2018(2)

CLASSICAL LICENSURE

Dr. Neil Lettinga (250-964-7734) 9/17

REGIONAL PASTORS

Rev. Joel Ringma Northern Churches
 Rev. Henry Jonker Island Churches
 Rev. Andrew Beunk Lower-Mainland Churches

LDN - LEADERSHIP DEVELOPMENT NETWORK

Ms. Joanna deVries (bcse) chair
 Rev. Andrew Aukema (bcnw) classis rep
 Mrs. Wilma van der Leek Fraser Valley LDN Facilitator

CDT - CHURCH DEVELOPMENT TEAM – no current members assigned

Please contact stated clerk for any info needed

CMLT/SFC - CLASSIS MINISTRY LEADERSHIP TEAM
 / STUDENT FUND COMMITTEE (BI-CLASSIS COMMITTEE WITH CLASSIS BCSE)

BCNW Members

Mr. Victor Chen – Chair 2017(2)
 Rev. David Cheung 2018 (1)
 Rev. Albert Wu 2020(1)

MINISTRY TO SEAFARERS

Chaplain Ernst deVries ernstd@flyingangel.ca

BCNW Members:

Mr. David Pel – Treasurer BCNW 2017(9)
 Mr. Rens Slot 2019(2)
 Mr. Steve Berkenpas 2018(1)

CRCM – ASSOCIATION FOR CHRISTIAN REFORMED CAMPUS MINISTRY IN B.C.
 Rev. Dr. Alan VanderWoerd – Chaplain alan@alabanza.ca

DIACONAL MINISTRIES CANADIAN BOARD MEMBER FOR B.C.
 Ms. Melissa Van Dyk – term extended to 2017

DIACONAL MINISTRY DEVELOPERS
 Mr. Gary Veenman for BCNW
 Mr. Gord Pierkik for Vancouver Island

SIERRA LEONE BC PARTNERSHIP COMMITTEE
 Mr. Dave Meyer – Chair BCNW
 Rev. Joel Ringma – Secretary BCNW

REGIONAL DISABILITY ADVOCATE / B.C. Rep
 Mrs. Caroline Short caroline.vanderloo@gmail.com

DENOMINATIONAL BOARD MEMBERS

SYNODICAL DEPUTY	
Rev. David Cheung	2018 (2)
Rev. Henry Jonker - alternate	2018 (2)
BOT - BOARD OF TRUSTEES OF CRCNA	
Mr. Andy DeRuyter	2018(1)
CCBOT - CALVIN COLLEGE: BOARD OF TRUSTEES	
Mrs. Margaret Verboon	2017(2)
CTS - CALVIN THEOLOGICAL SEMINARY	
Mr. Vic Chen	(2019(1)

REGIONAL BOARD REPRESENTITIVES

BGMI - BACK TO GOD MINISTRIES INT'L	
Mr. John Vegt	2017(2)
WORLD / Home MISSIONS	
Mrs. Jenny Siebring-deGroot	2018(2)
WORLD RENEW – Classis Rep	
Mr. Dave Mayer	
CRCPD - CHRISTIAN REFORMED CENTRE FOR PUBLIC DIALOGUE	
Dena Nicolai	2017 (1)
HISTORICAL COMMITTEE LIAISON	
Mrs. Anne Kwantes	2019(4)

Updated January 2017

Christian Reformed Church in North America (CRCNA)
& Classis British Columbia North-West (Classis BCNW)
Acronym List

ACRCMBC	Association for the Christian Reformed Campus Ministry in British Columbia <i>aka</i> Christian Reformed Campus Ministry at UNBC
BCSE	Classis British Columbia South-East
BOT	Board of Trustees (usually refers to the denominational board of trustees; however, the various agencies each have their own BOTs)
BTGMI	Back to God Ministries International (<i>formerly</i> The Back to God Hour)
CC	Candidacy Committee (<i>formerly</i> Synodical Ministerial Candidacy Committee)
CCG	<i>see</i> CRCPD
CDT	Church Development Team (classical)
CM/IC	Classical Ministries / Interim Committee
CMLT	Classis Ministry Leadership Team (<i>formerly</i> Classis Ministry Candidacy Committee)
CO	Church Order (<i>also</i> CO Art. = Church Order Article)
CPJ	Citizens for Public Justice
CRCM	Christian Reformed Campus Ministry (<i>see also</i> ACRCMBC)
CRCPD	Christian Reformed Centre for Public
CRHM	Christian Reformed Home Missions
CRWM	Christian Reformed World Missions
CTS	Calvin Theological Seminary, Grand Rapids MI
DMC	Diaconal Ministries Canada
DV	Deo Volente, Latin for “Lord Willing”
LDN	Leadership Development Network
M2/W2	Man-to-Man/Woman-to-Woman restorative ministry often within prisons
MA	Ministry Associate
MSC	Moved, Seconded, Carried (shorthand in classis minutes)
NCD	Natural Church Development (inter-denominational ministry)
OSJHA	Office of Social Justice and Hunger Action (denominational)
PCR	Pastor-Church Relations (denominational)
RMT	Regional Ministry Team
ROP	Rules of Procedure (classical)
SC	Stated Clerk (classical)
SCE	Sustaining Congregational Excellence
SCT	Safe Church Team
SFC	Student Fund Committee (classical)
SL	Sierra Leone (<i>as in</i> CRC in BC & SL)
SPE	Sustaining Pastoral Excellence
TKU	The King’s University, Edmonton AB
UNBC	University of Northern British Columbia, Prince George BC