
AGENDA CLASSIS BCNW

October 1 & 2, 2019



Our Mission

Classis BCNW exists to encourage, equip, and empower congregations and ministries to bear witness to the gospel of Jesus Christ and seek first God's Kingdom.

The Values that Shape our Work, Witness, and Life Together

- **Prayerful Dependence on God:** Empowered by the Holy Spirit, we trust God to lead and provide for us as we engage in ministry together.
- **Authentic Community:** Intentionally sharing life and story, we build each other up and encourage one another to live lives worthy of the calling we've received.
- **Disciples Making New Disciples:** Recognizing that the church's main calling is to make disciples of Jesus, we encourage one another, our congregations, and the ministries we represent to be faithful to God's mission and creative in living it out
- **Leadership Development:** Through funding, training and support, we develop, commission, and equip new and existing leaders.
- **Covenantal Relationships:** Committing ourselves to each other as God has committed himself to us, we support the work of classis and the ministry of the CRCNA.

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NOTES:

1. **Meeting documents** attached to this agenda can also be found in the “*Meeting Documents*” zip file, which was emailed to all churches and delegates along with this agenda.
2. **Ministry reports** can be found in the “*Ministry Reports*” zip file, which was emailed to all churches and delegates along with this agenda. The ministry reports are sent separately to make it easier for churches to share these reports with the members of their congregations.

AGENDA

Session 77

Executive:

President: Rev. Trevor Vanderveen Vice-President: Rev. David Salverda
Recording Clerk: Rev. Michelle Ellis Stated Clerk: Mrs. Kathy Smith

Time Schedule:

Times noted are guidelines and may need to be altered by the classis executive if warranted.

Tuesday	Wednesday
1:00 – Opening Session	8:30 – Opening Worship / Workshop
3:15 – Refreshment Break	10:15 – Refreshment Break
3:30 – Session	10:30 – Session
5:45 – Dinner Break	12:00 – Lunch Break
7:00 – Session	1:00 – Session
9:00 – Adjournment	Afternoon - same as Tuesday, until the agenda is complete

Values:

1. The Value of **Prayerful Dependence on God** is central to the other Values and guides everything we do at this classis meeting.
2. The Value of **Authentic Community** is being highlighted at this classis meeting.

Synodical Deputies:

Rev. Randolph Beumer - Pacific Northwest
Rev. Rudy Ouwehand – BCSE
Rev. David Swinney – Alberta South Saskatchewan

TUESDAY, OCTOBER 1, 2019

ITEM	DESCRIPTION
1.	Prayerful Dependence on God: 1:00-1:30 p.m.
1.1	Opening Worship / Rev. David Salverda
1.2	Constitution of Classis
1.2.1	Welcome / Rev. Trevor Vanderveen
1.2.2	Roll Call / Stated Clerk
1.2.3	Signing of the “Covenant for Office Bearers” by first-time delegates: <i>Meeting Documents</i>
1.2.4	Affirmation of Reformed Doctrine and Life: <i>Meeting Documents</i> / Rev. Trevor Vanderveen

ITEM	DESCRIPTION
2.	Authentic Community: 1:30-2:30 p.m.
2.1	Canadian National Gathering (CNG) Report / CNG Delegates from Classis BCNW
3.	Disciples Making New Disciples: 2:30-2:40 p.m.
3.1	Chaplain & Refugee Support Mobilizer / Pastor Dena Nicolai
4.	Covenantal Relationships: 2:40-3:15 p.m.
4.1	Pre-advice Committee Assignments <ul style="list-style-type: none"> • Credentials: Maple Ridge CRC and CMIC members Rev. Chelsey Harmon and Mr. Vic Chen • Overtures: Duncan CRC and CMIC member Rev. Trevor Vanderveen • Standing Nominations Committee: Alternate Stated Clerk and CMIC • Expenses: Alberni Valley CRC and Stated Clerk • Minutes: Classis Executive, Chair of CMIC, Stated Clerk
4.2	Minutes of Classis Meeting held March 5 & 6, 2019 received for information: <i>Meeting Documents</i>
4.3	Stated Clerk Report: <i>agenda, p. 12</i> / Mrs. Kathy Smith, Stated Clerk Motion: To approve the work of the stated clerk.
4.4	CMIC Report: <i>agenda, p. 14</i> / Rev. Ken Vander Horst, CMIC Chair <i>As part of the CMIC report, the following motions will be presented. More information on each of these can be found in the CMIC report.</i>
4.4.1	Motion: That classis change the ROP to allow six members on the CMIC rather than seven.
4.4.2	Motion: That classis increase the annual remuneration of the stated clerk and treasurer from \$5,600 to \$5,700.
4.4.3	Regional Classis Meeting Proposal: <i>agenda, p. 18</i> / Rev. Chelsey Harmon Motion: That classis accede to the Regional Classis Meeting Proposal and, as a first step, spend the Wednesday of the March 2020 meeting in the regional meeting structure.
4.4.4	Motion: To approve the work of the CMIC.
REFRESHMENT BREAK: 3:15-3:30	
5.	Committees for pre-advice to Classis 3:30-4:00 p.m.
5.1	Credentials: Maple Ridge CRC and CMIC members Rev. Chelsey Harmon and Mr. Vic Chen Motion: To approve the work of the credentials committee.
5.2	Standing Nominations Committee / Rev. Ken Vander Horst <i>An initial nominations report can be found in the Meeting Documents zip file. An updated nominations report will be found in the Addendum package.</i>
5.3	Overtures: Duncan CRC and CMIC member Rev. Trevor Vanderveen Motion: To approve the work of the overtures committee.
6.	Authentic Community: 4:00-4:30 p.m.
6.1	Church Visitor Reports



ITEM	DESCRIPTION
	<ul style="list-style-type: none"> • Prince George visit to Telkwa CRC • Nanaimo visit to CCC Victoria • Victoria CCC visit to Alberni Valley CRC Other?
6.2	Regional Pastor Reports <ul style="list-style-type: none"> • North Central / Rev. Joel Ringma • Vancouver Island / Rev. Henry Jonker • Lower Mainland / Rev. Andrew Beunk
7.	Disciples Making New Disciples: 4:30-4:50
7.1	UNBC Campus Ministry / Rev. Alan van der Woerd & Rev. Andrew Aukema
8.	Leadership Development: 4:50-5:50 p.m.
8.1	Commissioned Pastor Examination: Mr. David Leung, Clinical Chaplain <ul style="list-style-type: none"> • Examiner: Rev. Chelsey Harmon • Job Description (approved at last classis meeting), attached F.Y.I.: <i>Meeting Documents</i> • <i>Note: Church Order required documents have been received and are in good order</i> <p>Procedure:</p> <p>A. Examination:</p> <p>“The concurrence of synodical deputies is not required for the examination of a candidate for the office of commissioned pastor. The classical examination shall include the following areas:</p> <ol style="list-style-type: none"> a) Knowledge of Scripture b) Knowledge of Reformed doctrine c) Knowledge of the standards of the church and the Church Order d) Practical matters regarding Christian testimony, walk of life, relationships with others, love for the church, approach to ministry, and promotion of Christ’s kingdom <p>The classis shall ensure the candidate meets the standards of character, knowledge, and skill adopted by Synod 2004.” <i>CRCNA Church Order, Article 23</i></p> <p>B. Procedure for Admitting to the Ministry</p> <ol style="list-style-type: none"> 1. EXECUTIVE SESSION DECLARED: All persons present who are not delegates, office bearers in the local churches, or members of the CMIC are asked to leave the meeting. <ul style="list-style-type: none"> • Motion to admit shall be received and given consideration • Prayer for the guidance of the Holy Spirit • Discussion • Classis vote by ballot 2. EXECUTIVE SESSION ENDS <p>C. Candidate is informed</p> <ul style="list-style-type: none"> • Prayer, with the laying on of hands • Giving of the Certificate <p><i>Note: Classis does not normally assign a mentor to Commissioned Pastors</i></p>

ITEM	DESCRIPTION
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DINNER BREAK: 5:50-7:00

9. Leadership Development: 7:00-9:00 p.m.

9.1 Minister of the Word Examination / Mr. Shaun Jung, The Tapestry Richmond Calling Church

Procedure:

- A. The candidate is introduced to classis / Rev. Charles Van Hoffen
- B. The examination proper shall consist of inquiry into three main areas as follows:
 1. Practica (no time limit) / Rev. Charles Van Hoffen
 - Examination of the candidate's relationship to God and commitment to the ministry, the candidate's understanding of the meaning and relevance of the ministry for our times, loyalty to the church, and related matters.
 - Additional questions from the floor
 - **Motion to Proceed** (*no synodical deputy concurrence needed*)
 2. Sermon Evaluation / Pastor Angela Elliot and Elder David Miedema (*sermons emailed separately*)
 - Evaluation of written sermon and the candidate's manner of conducting a worship service
 - Additional questions from the floor - with reference to the sermon and its delivery
 - **Motion to Proceed** (*synodical deputy concurrence needed*)
 3. Biblical and Theological Position (minimum of 30 minutes) / Rev. Tim Sheridan
 - Examination of the candidate's biblical and theological judgment, competence, and soundness.
 - Additional questions from the floor (no specific time limit)
- C. Procedure for admitting to the ministry
 1. EXECUTIVE SESSION DECLARED: All persons present who are not delegates, office bearers in the local churches, or members of the CMIC are asked to leave the meeting.
 - **Motion to admit** shall be received and given consideration
 - Prayer for the guidance of the Holy Spirit
 - Discussion
 - Synodical deputies leave the floor to prepare their recommendation
 - Classis vote by ballot
 - The synodical deputies shall offer their written statement, from which it will become evident whether or not they can concur with the decision of classis.
 - In the event they do not concur, the classis and the synodical deputies may try to reach a unified decision.
 - In the event that agreement cannot be reached between them, the matter is automatically referred to the synod for final adjudication.
 2. EXECUTIVE SESSION ENDS
- D. Candidate is informed
 - Prayer, with the laying on of hands

ITEM	DESCRIPTION
	<ul style="list-style-type: none"> Giving of the Certificate
E.	Reminder that the regional pastor will assign a mentor.

ADJOURNMENT: 9:00 P.M.

CLASSIS RESUMES: WEDNESDAY MORNING, 8:30 A.M.

Wednesday, October 2, 2019	
ITEM	DESCRIPTION

10. Prayerful Dependence on God & Leadership Development: 8:30 – 10:15 a.m.

- 10.1 Roll Call
- 10.2 Signing of the “Covenant for Office Bearers” by first-time delegates who were not in attendance for the Tuesday session
- 10.3 Opening Worship and Workshop / Rev. Chris DeVos from The Colossian Forum
“Practicing Humility through Listening, Especially in the Cross-Currents of Conflict”
A Christian practice for transforming disagreement or complexity into an opportunity for spiritual formation and witness. The workshop will provide a theological framework for this Christian practice and some exercises as sample experiences of listening and speaking in ways that hold truth and love together.

REFRESHMENT BREAK: 10:15-10:30

11. Authentic Community: 10:30 a.m. – 12:00 p.m.

- 11.1 Immanuel CRC to Address Classis

LUNCH BREAK: 12:00-1:00

12. Covenantal Relationships: 1:00-1:45 p.m.

- 12.1 Treasurer report / Mr. David Pel (*financial statements sent in a separate email*)
Motion: To accept the Treasurer’s Report.
- 12.2 Ministry Funding Proposal: *Meeting Documents* / Rev. Ken Vander Horst, Mr. David Pel
Motion: To accept the proposed model and rationale for funding classis ministries and instruct the CMIC and the Funding Team to take the next steps of implementation.
- 12.3 Ministry Shares / Stated Clerk
Motion: To approve the proposed Ministry Shares for 2020.

13. Reports: 1:45-2:45 p.m.

- 13.1 **Covenantal Relationships**
 - 13.1.1 Report from the Delegates to Synod



ITEM	DESCRIPTION
13.2	Leadership Development
13.2.1	BC Leadership Development Network / Rev. Andrew Aukema and Pastor Wilma van der Leek
13.2.2	SFC and CMLT / Mr. Vic Chen
	Motion: To receive the SFC report.
13.3	Disciples Making New Disciples
13.3.1	Seafarers Ministry / Rev. Gary Roosma
13.4	Authentic Community
13.4.1	Safe Church Coordinator / Mrs. Faye Martin
13.5	Review of reports submitted with no verbal presentation (<i>Ministry Reports</i>)
	<ul style="list-style-type: none">• Calvin Seminary• Calvin University• Canadian Ministries Director• Council of Delegates• Diaconal Ministries Canada• King's University• Redeemer University College• World Renew
14.	Committees for pre-advice to Classis 2:45-2:50 p.m.
14.1	Expenses: Alberni Valley CRC and Stated Clerk
	Motion: To approve the expenses of \$____.
15.	Closing Session: 2:50-3:10
15.1	Closing Announcements and Notifications / Rev. Trevor Vanderveen
15.2	Next meeting of classis: March 3 & 4, 2020 at Nelson Ave. Community Church, Burnaby
15.3	Next Executive of Classis: President, Rev. David Salverda; Vice-President, Rev. William Delleman; Recording Clerk, Rev. Trevor Vanderveen
15.4	Closing Thanks and Devotions / Rev. David Salverda
16.	President to Declare Classis Adjourned 3:10 p.m.

IMPORTANT DELEGATE INFORMATION

The following documents can be found on the “Meeting” page of the classis website (<https://www.classisbcnw.ca/meeting/>):

- **Classis Meeting Registration Form:** All delegates are required to complete this online form no later than September 15 to allow time to arrange meals, accommodation, and transportation.
- **Classical Credentials Form:** All churches must be complete this online form no later than September 15.
- **Expense Claim Form:** All expense claims need to be accompanied with receipts for travel, meals, mileage, etc. *Note: The expense claim form can also be found on page 31 of this agenda, and in the Meeting Documents zip file.*
- **A Classis Meeting Orientation Page** with information for new and returning delegates. *Note: The orientation page can also be found on page 9 of this agenda.*
- The **Classis Rules of Procedure**.

CLASSIS MEETING ORIENTATION

Welcome to our classis meeting! Whether you are an experienced or a first-time delegate, please familiarize yourself with this orientation page.

Be sure to check out the “Meetings” tab on the Classis BCNW website, www.classisbcnw.ca, for classis meeting resources (some of which are mentioned below).

Classis

A classis is a group of churches within a geographical area that come together to seek, discern, and submit to God's will, offer one another mutual support and accountability, find ways to live out a collective calling in the region, and allow for a healthy and sustained connection to the wider denomination. There are 49 classes in the CRC: 11 in Canada, 37 in the United States, and 1 with congregations on both sides of the border.

A classis is a major assembly that has the authority to deal with matters that concern its churches in common and its decisions are binding on the churches in its region. The classis has the same authority over the council as the synod has over the classis. Classis BCNW consists of two delegates from each member congregation – normally a pastor and either an elder or a deacon. (In the CRCNA classes normally consist of three delegates from each member congregation: a pastor, an elder, and a deacon. For reasons of distance, Classis BCNW has its member churches send two delegates.)

The executive of classis consists of a president, vice-president, recording clerk, and the stated clerk. The executive rotates among the pastors of member churches and is appointed for each meeting by the Classis Ministries Interim Committee (CMIC) prior to the meeting of classis.

Duration of Classis Meetings

Classis meets twice a year: the first Tuesday and Wednesday of March, and the first Tuesday and Wednesday of October. (Tuesday: 1:00 p.m. to 9:00 p.m.; Wednesday: 8:30 a.m. to whenever we are done – usually around mid-day or early afternoon.) Ordinarily a workshop of some kind is held on the Tuesday evening.

The Classis Registration Form

All delegates are required to complete a Classis Registration form (available online on our classis website, <https://www.classisbcnw.ca/meeting/classis-registration-form.cfm>). This form will collect lodging, meal, and transportation information. If you are billeted by a member of the host church, be sure to advise your host of any food allergies you may have.

If you choose to use a hotel/motel, reimbursement is not supplied. You will have to seek reimbursement from your home church. If classis puts you in a hotel room because not enough billets were found, classis will then cover the hotel costs. In case of exceptional or reasonable circumstances a lodging expense may be approved by classis.

What to Expect at a Classis Meeting

- First time delegates are to sign the Covenant for Office Bearers.
- The Classis Agenda will, ordinarily, be in the hands of church councils one month prior to the actual meeting date of classis. It may also be found on our classis website.
- Delegates may be requested to serve in the following capacities:
 - Prayer: for the ministries of classis, or for the concerns of classis or individuals.
 - Pre-advice Committee: Pre-advice committees review expenses, overtures, and credentials and come with recommendations regarding the same to the floor of classis.
 - From time to time an overture of such significance may be forwarded to classis that it will require an advisory panel to meet ahead of the actual meeting of classis. For this and other reasons it is beneficial for the stated clerk and the CMIC to know who will be delegates well ahead of time.
- Though there is a degree of flexibility, classis abides by its own *Rules of Procedure (ROP)* and the rules of the *CRCNA Church Order* in conducting its meetings. The *Classis Rules of Procedure* can be found on our classis website. *Church Order* is determined by synod and is held in covenant by all Christian Reformed Churches.

What Classis Expects of its Delegates

- Be on time for all sessions of classis. Remain at classis until the meeting is formally adjourned. Delegates need to inform the chair or stated clerk if you must leave early, and give good reason to be excused. Dress code is business casual.
- Thoroughly familiarize yourself with the classis agenda. The assumption is that the agenda has been discussed at the delegates' local council meeting.
- Listen carefully to the discussions and deliberations and be prepared to make contribution with



words of advice, encouragement and/or questions.

- Delegates are expected to share the thoughts of their council on any particular agenda item but are not obligated to vote according to their council's wishes. Classis is a *deliberative* body and the freedom needs to remain for delegates to vote on the basis of the best information or perspective presented at classis.
- Refrain from speaking until the chair acknowledges your turn to speak. The delegates privilege of the floor is at the discretion of the chairman. A delegate may speak one to three times on any particular agenda item but no more than that. Do not repeat comments or observations that have already been shared.
- Be aware that classis is a deliberative body and may make decisions from time to time that you do not necessarily agree with. Strong objection to a decision of classis may be voiced by stating your objection. If you wish to have your objection recorded, you will have to submit a written statement (within 24 hours) indicating your objection and reason(s) why.
- Report to your church council the decisions made at classis.

Overtures

- An overture is a request for action made by an assembly to a higher assembly, or by an individual to their council.
- A council may overture classis. A classis may overture synod. Individual members of churches may only overture a classis or synod after first overturing their council and respective classis. A council may only overture synod after first overturing classis. Only when overtures are not acceded to, do individuals, councils, and classis appeal by overturing a higher assembly.
- Guidelines for the formatting & presentation of overtures to classis may be found in Appendix 1 of the Classis Rules of Procedure (<https://www.classisbcnw.ca/meeting/meeting-documents.cfm>).

Stated Clerk Report to Classis BCNW August 2019

It has been my privilege to serve as stated clerk for five months now. These past five months have been a time of learning and growing into the position, and developing a greater appreciation for all that Andy de Ruyter did both as stated clerk and chair of the CMIC. In October 2018 classis approved separating those two roles after Andy was finished, and in April Ken Vander Horst was elected as chair of the CMIC. We have been slowly (and amicably) figuring out how to function in roles that are now filled by two people rather than one. I am grateful for Ken's wisdom, and for the support of the CMIC and other members of classis and the denomination. Thanks to all who have helped me, and to God who continues to empower me by his Holy Spirit.

Some of the things I have been involved in these past five months, besides answering innumerable emails, managing the website, and setting up the many details of this classis meeting:

- Served as clerk on four committees/teams of classis: preparing the agenda, participating in meetings, taking the minutes: The Classis Ministries Interim Committee (CMIC), The Going Forward Team (GFT), The Funding Team, The Board of the CRC of Richmond (the CMIC functions as this board and meets annually in March).
- Was an active participant in preparing the Funding Team Proposal and the Regional Meeting Proposal that will be discussed at this classis meeting.
- Attended two meetings with Classis BCSE to work on items of mutual consideration.
- Applied for a marriage license for Commissioned Pastor Angela Elliot (Nelson Ave. Community Church) and a temporary license for Commissioned Pastor Bert Adema from Regina, SK.
- Participated in two stated clerks video meetings and a number of Canadian stated clerks' email conversations.

March 2019 Classis Meeting:

Expenses for the March 2019 Classis Meeting were: travel - \$5,755.31, food - \$2,074.68, for a total of \$7,829.99.

Logistics

Thank you to delegates and churches for using the online credential and delegate registration forms, and for doing your best to keep travel costs down by carpooling and booking flights as early as possible.

Note: in March classis approved the following changes to the travel policy:

- Airline transportation should be used for long-distance travel. If a traveler elects to drive for long-distance travel, the mileage/car rental reimbursement should not exceed the average cost of an airplane ticket to that destination. Please consider car rental and carpooling to reduce cost.
- If flying, classis will pay the cost for seat selection.

New Delegates

An Orientation Page can be found on the classis website and on page 9 of this Agenda.

Agenda Reports

All ministries, classis teams, standing committee and denominational reports are sent in PDF format in two zip files: “*Meeting Documents*” and “*Ministry Reports*”. Reports in both zip files are listed alphabetically.

Church Visitation

A two-year church visiting schedule was posted in March 2018 and all churches are reminded to do their church visits by March 2020. The schedule can be found on page 23 of this agenda, in the Classis Meeting Documents zip file, and on the classis website on the Classis Resources page. A reminder that all church visit reports must be submitted to the stated clerk, and a brief (summary) verbal report is to be given to classis.

Classis Website

A reminder that classis has a mobile friendly website, www.classisbcnw.ca. The website is full of resources for delegates and churches. You are encouraged to make use of this resource for needed information. If anything is missing or needs to be updated, please let me know.

Thank you!

Thank you to the council and members of The Tapestry for their hospitality in hosting us for this October 2019 session of Classis BCNW. The continual generosity of our Lower Mainland churches is part of what make these meetings so effective.

Motion: To approve the work of the Stated Clerk.

Kathy Smith

Classis Ministries Interim Committee (CMIC) Report to Classis BCNW: August 2019

The mandate of the CMIC is to “act for classis between meetings in matters that require immediate action”. The CMIC has met twice since the March 2019 meeting of classis and has had a number of email conversations and votes. The following minutes of the CMIC are available upon request by member churches from the stated clerk:

- April 23, 2019
- August 27, 2019

MATTERS FOR INFORMATION

1. **Chair of the CMIC:** At its April meeting the CMIC appointed Rev. Ken Vander Horst as chair of the CMIC.
2. **Classis Agenda Items:**
 - a. **Recording Clerk:** As Kathy Smith has moved into the role of stated clerk, and is no longer the recording clerk at classis meetings, it was decided to follow the Classis BCNW Rules of Procedure (ROP) which state that “each minister, or commissioned pastor, shall successively serve as Vice-President, President, and Recording Clerk”. Having said this, there is always the option for someone to serve on a consistent basis as the Recording Clerk if someone would want to volunteer.
 - b. **Logo:** Thank you to Timothy Choy, Media Coordinator at The Tapestry, who designed the logo found on the front page of the Agenda.
 - c. **Classis Workshop:** Chris de Vos, from The Colossian Forum, has been invited to come and lead a devotional workshop on Conflict as Opportunity on the Wednesday morning of classis. Chris will also be leading a training session at The Tapestry on The Colossian Way on the Thursday and Friday following classis.
 - d. **Funding Team Proposal:** The Funding Team submitted a Proposed Model and Rationale for Classis Ministry Funding. This proposal can be found on page 24 of this Agenda and in the *Meeting Documents* zip file. It will be discussed on Wednesday afternoon.
 - e. **Ministry Shares:** Proposed classis ministry shares for 2020 were approved and can be found on page 22 of this Agenda, and in the *Meeting Documents* zip file. The proposed ministry shares will be discussed after the treasurer’s report.
 - f. **Immanuel CRC’s Presentation:** In consultation with the Oversight Committee, Immanuel CRC has been granted an hour to address classis on Wednesday morning. A document will be forthcoming to all delegates giving more information on this presentation.

g. **Nominations:**

- i. **COD:** The CMIC recommends Andy de Ruyter as the nominee to the Council of Delegates (COD) for one more term. Andy served on the Board of Trustees for three years, and has served on the COD for two years. He is on the executive and has requested this additional term to see some items through to completion.
Having said that, if churches wish to submit the name of another nominee, they are welcome to do so. Please contact Ken Vander Horst at kvhorst@gmail.com if you wish to do so.
- ii. **License to Exhort:** The CMIC recommends that Neil Lettinga's license to exhort be renewed for another two years. Neil and Virginia have returned to Prince George after spending a year in Ontario with Guelph Campus Ministry, a Christian Reformed campus ministry. They hope to remain in BC until at least 2020 and Neil always enjoys preaching in our churches.
- iii. **Delegates to Synod:** Churches are requested to send in their nominees for elder, deacon, and a 4th delegate (either pastor, elder, or deacon) to synod to Ken Vander Horst at kvhorst@gmail.com.

- 3. **Janina Mobach Krabbe:** Janina Mobach Krabbe, formerly church planter with downtown friends, has been issued a letter of call from The Tapestry to serve as Community Chaplain, working bi-vocationally as a Project Manager in the School of Nursing at UBC, as a Local Ministry Leader with Resonate, and as a Community Chaplain at Mosaic Church. Janina, working alongside Engage Vancouver and Resonate, will also be exploring the possibility of a CRC Indigenous Centre or network.

The CMIC affirms that this fits with Church Order, Article 12-b, which states:

A minister of the Word who (1) enters into the work of missions, chaplaincy, or specialized transitional ministry ... shall be called in the regular manner by a local church, which acts in cooperation with the appropriate committees of classis or synod.

As per Church Order, the letter of call will be signed by Rev. Andrew Beunk in the role of classical counselor.

- 4. **Classis BCSE:** A number of meetings have been held this past year with Classis BCSE regarding the shared ministries of BC LDN, Safe Church, and the Ministry to Seafarers. We continue to work towards being properly compliant with the CRA in matters of oversight and financial accountability. We have been working the law firm De Jager Volkenant in that regard and will soon be signing some agreements that will properly reflect our joint relationship.
- 5. **Seafarers Bank Account:** The classis treasurer, David Pel, is also working with the De Jager Volkenant law firm on setting up a separate bank account for the Ministry to Seafarers so they can accept cheques addressed to their ministry.
- 6. **Financial Approvals:**
 - a. **FaithCARE Conference:** It was approved to spend \$500 from the Safe Church Fund to assist Smithers CRC in sending two people to this conference in Langley.

- b. **Safe Church Conference:** It was approved to spend up to \$4,000 from the Safe Church Fund towards expenses for the Safe Church Equipping Conference: Sexual Brokenness, Pornography, and the Church taking place later this year.
7. **Student Fund & Bi-vocational Ministry:** According to the current student fund policy, classis only supports those intending to go into full-time ministry. The Student Fund Committee was given the go-ahead to rewrite the criteria for funding support to include those who are considering bi-vocational ministry and bring it to classis for approval.
8. **Going Forward Team:** The Going Forward Team met on April 10, 2019. Some of the items that were discussed and brought forward to the CMIC:
 - Worked with Tim Choy, media coordinator at The Tapestry, to develop the classis logo you see at the beginning of the agenda.
 - Decided to continue having a theme for each classis meeting based on the Values found in our Mission Statement. Themes so far:
 - March 2019: Leadership Development
 - October 2019: Authentic Community
 - Decided to continue with the current reporting structure: classical committees report at every classis meeting, denominational and other agencies report once every 2-3 years.
 - Considered bringing a proposal to classis that examinations could be done via video, but after feedback from the CMIC stepped back from that idea and affirmed the current practice of fitting examinations into the existing meeting schedule.
 - Brought a proposal to the CMIC that classis consider holding a one-day regional classis meeting. The CMIC has developed that proposal and it will be discussed as part of the agenda of this classis meeting.
 - Committed to meeting once between each classis meeting for the next year or so, after which we will evaluate the continued need for this committee.
9. **Zoom Video Conferencing:** Classis has an account with Zoom Video Conferencing. If a church or pastor wishes to use this account for a classis or denominational meeting, please contact the stated clerk at kathy.bcnw@outlook.com. As long as that time slot is available, she will set up the meeting for you and issue an invitation you can send to your meeting participants.
10. **Update to the Appendix of the Rules of Procedure:** The CMIC approved the following clarification to be added to Appendix 1, "Formatting and Presentation of Overtures to Classis", point D, Procedures:

Overtures to synod are due to the CRCNA executive director's office no later than March 15. Overtures or communications received after the March 15 deadline are accepted if they relevant to reports found in the printed synod Agenda. As classis meets the first week of October and the first week of March, overtures presented at either classis will meet this deadline.
11. **Synodical Decisions Affecting Classis:** The following were received for information as no action is needed on them at this time. More information will be coming from the denomination in the future.

- a. **Abuse of Power:**
 - i. Classes are instructed to develop a strategy to train officebearers and key church leaders to be alert to power dynamics within the communities they serve and to be equipped to prevent abuse of power.
 - ii. Classes must also ensure that survivors of abuse within their classis have access to appropriate counseling services.
- b. **Reimagining Ministry Shares:** Classis will be more involved in this going forward, but not for at least another year.
- c. **Synodical Delegates:** Classis is encouraged to provide remuneration to delegates who are financially disadvantaged through service to synod. Each classis can determine a fitting amount of remuneration on the basis of its location. (Classis BCNW makes provision for this already in our ROP.)

RECOMMENDATIONS REQUIRING THE APPROVAL OF CLASSIS

1. **Membership of the CMIC**

According to the classis ROP, membership of the CMIC *"shall consist of seven members: The chairperson, the stated clerk, the classical treasurer, the chair of the Student Fund Committee, the elected alternate stated clerk, two at-large members, and the Safe Church Team Coordinator in an ex-officio capacity."* Currently the CMIC consists of six members: the chairperson (who is also the alternate stated clerk), the stated clerk, the chair of the SFC, and two at-large members.

Motion: That classis change the ROP to allow six members on the CMIC rather than seven.

2. **Remuneration of the Stated Clerk and Treasurer**

Motion: That classis increase the remuneration of the stated clerk and treasurer from \$5,600 to \$5,700, as per the Classis' Rules of Procedure, which state: *Classis shall provide an honorarium to the Stated Clerk and Treasurer. This honorarium shall be reviewed every two years by the CMIC and brought in line with a mean average for all Canadian classes (if needed).*

3. **Regional Classis Meeting Proposal**

Upon a recommendation of the Going Forward Team that classis consider meeting regionally on occasion (that is, each region meet in their own location) a draft proposal has been prepared by the CMIC. This proposal can be found on page 18 of this Agenda and in the *Meeting Documents* zip file.

Motion: That classis accede to the Regional Classis Meeting Proposal and, as a first step, spend the Wednesday of the March 2020 meeting in the regional meeting structure.

Motion: To approve the work of the CMIC.

Ken Vander Horst, Chair and Alternate Stated Clerk
Kathy Smith, Stated Clerk
David Pel, Classis Treasurer

Vic Chen, Student Fund Committee Chair
Chelsey Harmon, Island Rep
Trevor Vanderveen, Lower Mainland Rep

Proposal for Regional Classis Meetings
March 2020 and March 2021
Submitted by the Classis BCNW CMIC
to the October 2019 Classis Meeting

Preamble:

Classis BCNW exists to encourage, equip, and empower congregations and ministries to bear witness to the gospel of Jesus Christ and seek first God's Kingdom.

A few years ago, we had an extra day of classis to wonder together about classis. From that time, we worked on a mission statement, and talked honestly with one another about some of the questions, concerns, naggings, and wonderings about how we were functioning. Some of those conversations included: how we decide, fund, and continue to support ministries through ministry shares; whether there was a way to do regional ministry in our three distinct areas; how to grow and be more of a spiritual community as we go about our business.

A *Going Forward Team* was initiated to identify areas of adjustment. This team has done a number of things, including helping classis name its values: Prayerful Dependence on God, Authentic Community, Disciples Making Disciples, Leadership Development, and Covenantal Relationships.

One of the recommendations the *Going Forward Team* made to CMIC was to have classis hold regional classis meetings in March 2020 as an experiment (i.e. have three meeting locales connected via video conferencing). This idea recognizes the unique three-region make-up of Classis BC Northwest, allows for specific topics of learning and discussion within each region, and could enhance the relational connection of delegates in Northern BC, Vancouver Island and the Metro-Vancouver areas. Additionally, with available technologies such as Zoom Conferencing, we would still be able to remain connected with the whole classis for decisions that would need to be shared.

Recommendation to Classis:

As a way of experimenting, CMIC recommends a three-step approach, each step to be followed by a time of debriefing to determine if the next step is to be taken.

1. That classis hold its March 2020 meeting in person, and spend Wednesday with the regional meeting structure.
2. That the March 2021 meeting be held in the three regions, with a portion of the meeting conducted via video conferencing.
3. After debriefing the above two steps, that consideration be given to *normally* hold the March classis meetings remotely.

Grounds:

1. Switching to a regional meeting structure will give us more opportunity to practice our values.
 - a. Prayerful Dependence on God: Gathering in our regions will create the space for discernment of God's calling for a more localized context. It creates more opportunity for churches to bring their discerned callings to for a "check" by the larger CRC community. It has the potential to deepen churches relationships of mutual prayer support for one another.
 - b. Authentic Community: Smaller groups of delegates will have more opportunity to share, pray for one another, and be encouraged and know one another.
 - c. Disciples Making Disciples: Meeting with more of our officers (a Minister, Elder, and Deacon would be delegated) will enable our classis and churches to be faithful to God's mission and foster more creativity in how it is lived out.
 - d. Leadership Development: We foresee that better funding, training, and support will happen as regions take more ownership in naming, designing, and providing for their own felt needs in this area.
 - e. Covenantal Relationships: We believe that by meeting in regions, we are committing to be more fully present to and with one another in ministry.
2. Switching to a regional meeting structure will give groups time to focus on regional concerns and ministry in a deeper way.
 - a. It will give Regional Pastors time at the meeting to engage with the delegates in a deeper way than simply reporting. Examples:
 - i. Possibly do a session on the Birkman Assessment Tool (i.e. allowing Regional Pastors time to connect and lead the gathering through CRC recommended tools and material).
 - ii. Provide delegates from each congregation an opportunity to share joys, concerns, and best practices, and spend time together in prayer.
 - b. It will provide opportunity for regional delegates to discuss, plan, and evaluate, as appropriate, regional ministries.

If regions needed help on where to begin, these questions could be used:

 - i. What could we do collaboratively as regional churches together? (Discerning God's will for regional partnership)
 - ii. How can we learn from each other and be more productive in our local setting? (Being a Learning Community- what do we want to learn from one another, and what do we have that we could share?)
 - iii. What are local issues in our region and how are they affecting us? (Discerning if there is a clear mutual need the Spirit is wanting the church to address)
 - iv. What are the challenges of doing ministry in our region, and how can we overcome them? (How might we support one another?)



- v. What resources are available in our region that we could be tapping into?
 - vi. How can we be involved in outreach with other churches and organizations?
- c. It will provide opportunity for local ministries (e.g. C.R. Campus Ministry at UNBC in the North) to engage with the delegates in their region in a more productive and encouraging way than just reporting.
- d. It will provide opportunity for other ministries in each region (not necessarily classis ministries) to connect with the churches in their region.
- 3. While there would still be costs involved, regional meetings will provide financial and resources savings as compared to our current meeting structure (all delegates meeting in the Lower Mainland). Furthermore, as stewards of creation, we recognize that this model moving forward would lessen the carbon footprint of our classis meetings.
- 4. Conducting a portion of the meeting via video (in March 2021) will provide an opportunity for classis to try this method of meeting and evaluate if this is something we could do for other agenda items (e.g. examinations).
- 5. Our fall meetings include ministry share conversations, which we believe is better done in person. Therefore, we wouldn't want our fall meeting to be done remotely. Furthermore, we know not all of our learning and working together in ministry is regional.

CMIC's Notes on Planning (post 2020)

1. Logistics:
 - a. All regions meet on the same day for a one-day meeting and follow basically the same administrative agenda to start and then look at localized issues and discussions. We would meet together via video for a portion of the meeting: e.g. for the stated clerk/CMIC report, financial report, AGM, overtures, and any other mutual business that may be required.
 - b. Each congregation would send three delegates (pastor, elder, deacon).
 - c. A planning committee will be formed within each region to set their own agenda. The CMIC members from each region will be part of the planning and leadership of these meetings, possibly with the regional pastor. The stated clerk will also be involved in the planning of all three to ensure needed agenda items are covered, the video link (via Zoom) is set-up, minutes are taken, etc. Planning committees would both plan the meeting and debrief afterwards.
 - d. Classis will pay all logistical costs (food, transportation, and lodging if necessary, according to our current standards and protocol) from the Classical Expense Fund. Two delegates from each region will be assigned to collect receipts from the regional delegates, compile them, and forward them to the stated clerk.
2. Questions/Needs
 - a. The March meeting is pivotal for gathering goals, hopes, dreams, and ministry focus areas. We may need to do some follow-up at the fall meeting to make sure we have enough for the regional meetings in the next spring.



- b. Do we consider moving the remote meeting to a Saturday? What time does the meeting start and end? Do we consider having two of these a year, with one in person meeting (matching other regions)?
- c. Who are the centrally located host church willing to provide space, equipment, and organize meals in each region?
 - i. Lower Mainland: Use those churches who normally don't host because of distance from the airport, e.g. Maple Ridge, The Tap Mundy Park
 - ii. Northern BC:
 - iii. Island: Nanaimo CCC
- d. Leadership: need facilitator/host and recording secretary at each site.
- e. Video: need a designated video person at each site - i.e. not a delegate. The video set-up will all need to be worked out ahead of time and tested before the date. A back-up plan may be required (i.e. conference call; try again later in the day; ??).
 - i. Does this mean one big call/screen for each region, or individual screens?
 - ii. Do we need a chat system to pass information in writing (at least among the CMIC reps in each region?)
 - iii. How would voting work? E.g. AGM via pre-meeting ballot? Other?
- f. Food: The host church would be responsible for providing the meal(s) and refreshments and submitting receipts to the stated clerk.
- g. What might be the effect on the October meeting? Can we do the AGM in October?

2020 Proposed Classical Ministry Shares

Classis BCNW Ministry Share per Member	2019	Proposed For 2020
Classis Expense Fund (Sched. 5)	15.00	17.00
Ministry to Seafarers (Sched. 6-9)	9.45	9.45
Student Fund (Sched. 11)	12.00	6.00
Safe Church Team (Sched. 13)	3.00	5.00
C.R. Campus Ministry at UNBC (Sched. 14)	15.00	15.00
The Tapestry-Kwantlen Chaplain (Sched. 15)	1.00	1.00
Leadership Development Network (Sched. 16)	8.00	8.00
Chaplain and Refugee Support Mobilizer (Sched. 18)	4.00	5.00
	\$67.45	\$66.45

Notes:

- Approval of the **Classis Expense Fund** includes approval for the following:
 - \$500 to support the biennial New Pastors to Canada Gathering (for Ministers of the Word)
 - \$400 to support the annual Youth Ministry Champions Retreat
 - \$500 for the stated clerk to attend the Stated Clerks bi-national gathering in California in January 2020
- Classis would be willing to fund other requests (e.g. Conference for Pastors Wives) if a specific request came from a local church.
- Funding for **The Bridge App** is not included in this proposal: The CMIC is recommending that churches pay individually for The Bridge App from now on, at a cost of \$424/congregation. With 13 churches using the app, and some of those not planning to continue using it, it does not make financial sense for classis to pay as the cost to classis is \$6,000/year (i.e. more than \$424/church).
- In 2019 there are 2,309 members, so \$1 = \$2,309. Membership will be slightly different for 2020; and the small church ministry share reduction drops the \$ amount slightly.
- Schedules can be found in the Classis BCNW Financial Reports.

Denominational Ministry Shares for 2020 (FYI):

Denominational Ministry Share per Member	2019	2020
BTGMI	44.41	44.41
Calvin Seminary	36.27	36.27
Resonate Global Missions	108.52	108.52
Synodical Admin. Services	39.19	39.19
Congregational Services	82.44	82.44
Special Assistance Fund	3.73	3.73
Calvin University	1.80	1.00
Area Colleges (Kings)	71.47	71.34
	\$387.83	\$386.90

Church Visitor Assignments for 2018-2020 Beginning March 1, 2018

The following church visits have been assigned.

Visits are to be completed by March 1, 2020.

CHURCH DOING THE VISIT	CHURCH BEING VISITED	DATE VISITED
Northern Churches:		
Houston CRC	Terrace CRC	
Prince George CRC	Telkwa Community Church	Mar. 9, 2019
Smithers CRC	Houston CRC	Nov. 13, 2018
Telkwa Community Church	Prince George CRC	
Terrace CRC	Smithers CRC	
Island Churches:		
Duncan CRC	Victoria CRC	
Nanaimo CCC	Victoria CCC	June 11, 2019
Alberni Valley CRC, Port Alberni	Duncan CRC	Jan. 24, 2019
Victoria CCC	Alberni Valley CRC, Port Alberni	May 16, 2019
Victoria CRC	Nanaimo CCC	
Lower Mainland Churches:		
Nelson Ave. CC, Burnaby	Immanuel CRC, Richmond	
New Westminster CRC, Burnaby	1 st CRC, Vancouver	
Maple Ridge CRC	New Westminster CRC, Burnaby	
Immanuel CRC, Richmond	The Tapestry, Richmond	
The Tapestry, Richmond	Maple Ridge CRC	
1 st CRC, Vancouver	Nelson Ave. CC, Burnaby	

Proposed Model and Rationale for Classical Ministry Funding

Presented by the Ministry Funding Team, Classis BCNW

August 2019

Background/History:

- In 2017 the Classis Ministry Funding Team began meeting with the mandate to provide Classis BCNW with some criteria/rationale regarding the ongoing funding of classical ministries. The concern had been raised that classis had no effective criteria for a) determining ongoing classical ministry shares, other than approving the annual budgets of these ministries, or b) approving new ministries.
- In April 2018 this team released the *Report on Funding Classical Ministry Shares**, and asked church councils and classis ministries for written feedback.
- At the March 2019 classis meeting an hour was set aside to discuss this report, guided by another document, *Funding Classical Ministry Shares - Some History and A Guide to Discussion at Classis**.
- Out of the feedback we have received from classis to both of those documents we present the following proposal.

(*Note: both of these documents are available from the stated clerk.)

Proposed Model for Ministry Funding:

- Currently there are four types of ministries in Classis BCNW, with different levels of funding for each type.
 1. Denominationally mandated ministries that receive full funding from classis. E.g. Safe Church Ministry, the Student Fund (Safe Church provides education, consultation, and helpful, direct engagement with churches in crisis when there is a failure of leadership that has congregation-wide implications. The Student Fund provides assistance to those studying towards ordained ministry in the CRC.)
 2. Ministries birthed through classis that receive partial funding from classis. E.g. BC LDN, Campus Ministry at UNBC, Ministry to Seafarers.
 3. Ministries that are birthed through a local church and receive partial funding (often start-up funding) from classis. E.g. Kwantlen Chaplain (The Tapestry), Chaplain and Refugee Support Mobilizer (1st CRC, Vancouver), Mosaic Ministry to International Students (New Westminster CRC).
 4. Church Plants (*none currently in BCNW*) that have received partial funding from classis. E.g. downtown friends.
- Going forward, new ministries are to be birthed through a local church or partnering churches unless they are a denominationally mandated ministry, as per Synodical or Church Order requirement, like Safe Church and the Student Fund.
- Those beginning new ministries are asked to consider the support of churches within classis and also outside support: e.g. private, ecumenical, community, etc.



- To begin, we are proposing two different kinds of funding support:
 1. Incremental Decreased Funding
 2. Grant Funding
- There will be three-year initial support, upon successful application and approval, followed by a ministry review.
- There will be a two-year period of transition before this proposal takes effect. Individual transition plans will be formulated in consultation with each of the ministries. (Full implementation by January 2022.)
- Each ministry will have a contract with Classis BCNW (a CRA requirement).

Rationale:

- Our current model for classical ministries is not sustainable long-term. Support for classical ministries is plateauing, if not decreasing. In presenting this proposal we are being proactive in finding ways to fund ministries in a sustainable way into the future.
- Fundraising is “friend” raising: it is about relationships. Many churches do not currently have relationships with the classis ministries.
- With regards to church planting, it is not the classis or denomination that should be planting churches. Rather, churches plant churches; classis and the denomination come alongside to provide support, which could include financial.

Principles to Receive Funding

(Note, these principles are initial thoughts. The application and review processes need to be worked out in greater detail.)

1. Application, to receive funding:
 - a. The ministry is to be birthed through a local church or partnering churches. If it is not, it must clearly fit under the umbrella of a denominationally mandated ministry.
 - b. The ministry must “bear witness to the gospel of Jesus Christ and seek first God's Kingdom”.
 - c. The ministry must demonstrate that it falls under the five Classis BCNW Values:
 - i. Prayerful Dependence on God
 - ii. Authentic Community
 - iii. Disciples Making New Disciples
 - iv. Leadership Development
 - v. Covenantal Relationships
 - d. A funding recommendation must be included in the application, along with the type of support being requested: i.e. Incremental Decreased Funding or Grant Funding.
 - e. The ministry must demonstrate that outside sources of support have been considered and/or arranged.
 - f. Ministry review principles and goals must be built into the application.



2. Review, after 3 years, as part of the process to request continued funding:
 - a. Ministry reviews will include outside input, a funding recommendation, and measurable goals.
 - b. The five Classis BCNW Values are to be part of the review process.
 - c. The following considerations are to be part of the review process:
 - i. Alignment: How does this ministry align with other ministries and the Mission and Values of classis?
 - ii. Effectiveness: What tangible steps are in place that show measurable ways in which the ministry is effective in accomplishing its mission?
 - iii. Partnership: Are there ways the ministry's relationship with local congregations and with classis can be strengthened for a more effective partnership?

Humbly Submitted,

Martin Contant
Jesse Pals
David Pel

Kathy Smith
Ken Vander Horst

Classical Committees, Teams, and Denominational Representatives

Updated April 2019

CLASSIS COMMITTEES, TEAMS, AND PERSONNEL		
STATED CLERK (S/C)		
Mrs. Kathy Smith	2022(1)	kathy.bcnw@outlook.com
Alternate – Rev. Ken Vander Horst	2022(1)	kvhorst@gmail.com
CMIC - CLASSICAL MINISTRIES INTERIM COMMITTEE		
NOMINATIONS COMMITTEE		
Rev. Ken Vander Horst – Chair	2022(1)	kvhorst@gmail.com
Mrs. Kathy Smith – Stated Clerk	2022(1)	kathy.bcnw@outlook.com
Mr. David Pel – Classis Treasurer	2020(8)	david@dpelcga.com
Mr. Victor Chen – CMLT/SFC chair	2020(3)	
Rev. Chelsey Harmon – Island Rep	2022(1)	
Rev. Trevor Vanderveen	2022(1)	
Mrs. Faye Martin – SCT Coordinator	EX OFFICIO	
CLASSICAL TREASURER		
Mr. David Pel	2020(8)	david@dpelcga.com
Mrs. Verney Kho - alternate	2021(2)	
CLASSIS AUDITOR		
Mr. Fred Bosma	2021(9)	
SCT - SAFE CHURCH TEAM COORDINATOR		
Mrs. Faye Martin		sfmartin@telus.net
SCT – SAFE CHURCH TEAM CLASSIS REPRESENTATIVE		
<i>open</i>		
REGIONAL PASTORS		
Rev. Joel Ringma		Northern Churches
Rev. Henry Jonker		Island Churches
Rev. Andrew Beunk		Lower-Mainland Churches
CHAPLAIN AND REFUGEE SUPPORT MOBLIZER		
Pastor Dena Nicolai		
CMLT - CLASSIS MINISTRY LEADERSHIP TEAM (BI-CLASSIS COMMITTEE WITH CLASSIS BCSE)		
SFC - STUDENT FUND COMMITTEE		
BCNW Members		
Mr. Victor Chen – (Chair, SFC)	2020(3)	



Rev. David Cheung (SFC)	2021(2)	
Rev. Al Wu (SFC)	2020(1)	
GFT - GOING FORWARD TEAM		
Rev. Trevor Vanderveen - Chair		
Mrs. Kathy Smith – Stated Clerk		kathy.bcnw@outlook.com
Rev. Andrew Beunk		
Rev. Albert Chu		
LDN - B.C. LEADERSHIP DEVELOPMENT NETWORK (bi-classis team)		
Rev. Andrew Aukema	BCNW	chair / classis rep
Mr. Rick Garrison	BCNW	2021(1)
Mrs. Wilma van der Leek		Fraser Valley LDN Facilitator
MTS - MINISTRY TO SEAFARERS		
Rev. Gary Roosma, Chaplain		crcvanportchaplain@gmail.com
BCNW Members:		
Mr. David Pel – Treasurer BCNW	2020(9)	
Mr. Rens Slot	2019(2)	
Mr. Steve Berkenpas	2021(2)	
CHRISTIAN REFORMED CAMPUS MINISTRY AT UNBC		
Rev. Dr. Alan van der Woerd, Chaplain		alan@alabanza.ca
CLASSICAL LICENSURE		
Dr. Neil Lettinga (250-964-7734)	9/19	
SYNODICAL DEPUTY		
Rev. Henry Jonker	2021(1)	
Rev. Andrew Beunk - alternate	2021(1)	
SIERRA LEONE BC PARTNERSHIP COMMITTEE		
Mr. Dave Meyer – Chair	BCNW	
Rev. Joel Ringma – Secretary	BCNW	
DENOMINATIONAL BOARD REPRESENTATIVES		
COD – Council of Delegates: CRCNA		
Mr. Andy de Ruyter	2021(2)	
CCBOT - CALVIN COLLEGE BOARD OF TRUSTEES		
Mr. Richard Mast	2020(1)	

CTS - CALVIN THEOLOGICAL SEMINARY		
Mr. Vic Chen	2022(2)	
CRCPD - CHRISTIAN REFORMED CENTRE FOR PUBLIC DIALOGUE		
Pastor Dena Nicolai	2020 (2)	
DMC – REGIONAL DIACONAL MINISTRIES DEVELOPER		
Mrs. Rachel Vroege		
DMC - DIACONAL MINISTRIES CANADA BOARD OF DIRECTORS / BCNW Rep		
Mrs. Cindy Verbeek	2021(1)	
DISABILITY CONCERNS: REGIONAL DISABILITY ADVOCATE / B.C. Rep		
Mrs. Caroline Short		caroline.vanderloo@gmail.com
HISTORICAL COMMITTEE LIAISON		
Mrs. Anne Kwantes	2019(4)	
RGM – RESONATE GLOBAL MISSION: Western Canada Regional Mission Leader		
Mr. Rich Braaksma		
WORLD RENEW – Classis Rep		
Mr. Dave Mayer	2022(2)	

Christian Reformed Church in North America (CRCNA) & Classis British Columbia North-West (Classis BCNW) Acronym List

ACRCMBC	Association for the Christian Reformed Campus Ministry in British Columbia (aka Christian Reformed Campus Ministry at UNBC)
BCSE	Classis British Columbia South-East
BOT	Board of Trustees
BTGMI	Back to God Ministries International (now part of the COD)
CC	Candidacy Committee (formerly Synodical Ministerial Candidacy Committee)
CDT	Church Development Team (classical)
CMIC	Classical Ministry Interim Committee
CMLT	Classis Ministry Leadership Team (formerly Classis Ministry Candidacy Committee)
COD	Council of Delegates
CO	Church Order (also CO Art. = Church Order Article)
CPJ	Citizens for Public Justice
CRCM	Christian Reformed Campus Ministry (see also ACRCMBC)
CRCPD	Christian Reformed Centre for Public Dialogue
CRHM	Christian Reformed Home Missions (now Resonate Global Missions)
CRWM	Christian Reformed World Missions (now Resonate Global Missions)
CTS	Calvin Theological Seminary, Grand Rapids MI
DMC	Diaconal Ministries Canada
DV	Deo Volente, Latin for “Lord Willing”
RGM	Resonate Global Missions
LDN	Leadership Development Network
M2/W2	Man-to-Man/Woman-to-Woman restorative ministry often within prisons
MSC	Moved, Seconded, Carried (shorthand in classis minutes)
OSJHA	Office of Social Justice and Hunger Action (denominational)
PCR	Pastor-Church Resources (denominational) formally: Pastor Church Relations
RMT	Regional Ministry Team
ROP	Rules of Procedure (classical)
SC	Stated Clerk (classical)
SCE	Sustaining Congregational Excellence
SCT	Safe Church Team
SFC	Student Fund Committee (classical)
SL	Sierra Leone (as in CRC in BC & SL)
SPE	Sustaining Pastoral Excellence
TKU	The King’s University, Edmonton AB
UNBC	University of Northern British Columbia, Prince George BC



EXPENSE CLAIM FORM DELEGATES TO CLASSIS BC NORTH WEST

The undersigned incurred the following expenses in attending the spring or fall classis meeting as an official delegate:

NAME _____ SIGNATURE _____

ADDRESS _____

CHURCH _____ DATE _____

AIRFARE _____ \$ _____

FERRY _____ \$ _____

Mileage _____ KM @ \$0.45 _____ \$ _____

MEALS / LODGING _____ \$ _____

_____ \$ _____

_____ \$ _____

TOTAL EXPENSES

\$

APPROVED FOR PAYMENT BY _____

Notes:

- All expense claims must be accompanied with receipts for travel, meals, mileage, etc.
- Hotel costs will only be reimbursed if arranged by classis due to lack of billeting options. If you choose to stay at a hotel over a billeting option the costs will be your responsibility.
- Classical delegates will be reimbursed for travel and loss of wages up to the amount determined by classis and at their request.
 - Airline transportation should be used for long-distance travel.
 - Classis will pay the cost for seat selection.
 - If a traveler elects to drive for long-distance travel, the mileage/car rental reimbursement should not exceed the average cost of an airplane ticket to that destination. Please consider car rental and carpooling to reduce cost.
- Each delegate is asked to keep costs down and use the least expensive mode of travel. You are encouraged to travel together as much as possible.