



CLASSIS BRITISH COLUMBIA NORTH – WEST
Christian Reformed Church in North America

Classis BCNW is a community of Christian Reformed Churches from North Central BC, Vancouver Island, and the Metro Vancouver Region. Empowered by the Holy Spirit, we exist to:

- * Bear witness to the gospel of Jesus Christ and seek first His Kingdom.*
- *Encourage one another and the congregations we represent to be faithful to God’s mission and creative in living it out.*
- * Support the local church in its initiatives and ministry.*
- * Keep each other accountable to the life God has called us to under the guidance of the Scriptures, the Creeds and Confessions of the CRCNA, and the Church Order.*

This Classis meeting marks the start of a new way we will look and live into the classis agenda. By organizing all agenda items into 4 Lenses: Authentic Community, Covenantal Relationships, Disciples making new Disciples and Leadership Development which all revolve around Prayerful Dependence on God, these Five Values that shape our Work, Witness and Life together are simply a way of expressing and synthesizing the various purposes/desires with respect to a healthy classis. They are designed to give a sense of balance and foundation for good conversation. If all the four lenses do is give us better questions to ask with respect to how exactly Classis BCNW is organized and how the meetings are structured, then it will be a big win. But we’d encourage all to continue to consider how Classis BCNW lives into each of these desires regardless of the organizational structure and meeting agenda we follow.



Agenda for Session 74

Tuesday, March 6th, 2018 @ 1:00 pm & Wednesday March 7th, 2017 @ 8:30 am
Location: The Tapestry, 9280 #2 Road, Richmond B.C. V7E 2C8

Classis Executive:

President: Rev. Ken Vander horst Vice All: Rev. Chelsey Harmon
Stated Clerk: Mr. Andy de Ruyter Rec. Secretary: Mrs. Kathy Smith

Prayerful Dependence on God

- Welcome, Praise and Worship
- Roll call and/or signup sheets for delegates as per credentials
- Recite in unison the “Affirmation of Reformed Doctrine and Life”
- First time delegates sign in agreement with the “Covenant of office Bearers”
- Going Forward Team: Understanding the new agenda format and 5 Core Values

Time Schedule:

Tuesday

1:00 - opening session
3:00 - refreshment break
3:20 - session
5:30 - dinner break
6:30 - session
7:00 - workshop
8:30 - adjournment

Wednesday

8:30 - opening worship / regional breakouts
9:45 - session
10:15 - refreshment break
10:35 - session
12:00 - lunch break
12:45 - session
(same as Tuesday till agenda completed)

Covenantal Relationships

Committees for pre-advice to Classis:

Overtures: Alberni Valley CRC delegates and CMIC member Ken Vander horst

1 overture received from Telkwa CRC: zip file att. 1 & 1A

Expenses: New Westminster CRC delegates and stated clerk

Credentials: The Tapestry delegates and CMIC members David Salverda and Vic Chen

Minutes: Stated clerk, Secretary of CMIC & Classis Executive

Standing Nominations Committee: CMIC

Classis Administration

- Minutes of Classis Meeting October 17 & 18, 2017 are presented for information: zip file att. 1B
- Stated Clerk / CMIC report: Andy de Ruyter: pages 5 - 8
- Treasurer report: David Pel
- AGM of the Corporation (March Meeting): CMIC / Stated Clerk: zip file att. 3
- Ministry Shares (October Meeting): CMIC / Stated Clerk

Authentic Community

Time of sharing and prayer
 Tuesday evening workshops centering on one of three areas, authentic community, leadership development or disciples making new disciples
 Regional Breakout times -Wednesday Morning session
 Church Visitor Reports
 Regional Pastor Reports
 Church Counsellor reports (no vacant churches at this time)
 Oversight Committees (Duncan CRC art. 17)
 Safe Church Team: Faye Martin zip file att. 4
 Church Matters: correspondence, requests, advice, notices etc
 Church order matters requiring synodical deputies

Leadership Development

Candidate examinations / Commissioned pastor examinations
 BCLDN: Andrew Aukema / Wilma Van der Leek zip file att. 5
 CMLT: Dan Hoogland zip file att. 6
 Student Fund Committee: Vic Chen zip file att. 7

Covenantal Relationships II

Denominational Staff: Darren Roorda, Canadian Ministries Director zip file att. 8
 Council of Delegates: Andy de Ruyter
 Faith Formation: Liz Tolkamp
 Resonate Global Missions: Rich Braaksma
 World Renew: Mike Hoyer / Peter Bulthuis zip file att. 9
 Diaconal Ministries zip file att. 10
 Disability Regional Advocate: Caroline Short
 Calvin Seminary: Vic Chen
 Calvin College: Richard Mast
 Cascade Christian Counselling zip file att. 11
 The Kings University zip file att. 12
 Redeemer University College zip file att. 13
 Synod delegate report (October meeting)

Disciples making new Disciples

Chaplain & Refugee Support Mobilizer: Dena Nicolai zip file att. 14
 Northern BC Campus Ministry: Alan Vander Woerd (October Meeting)
 Ministry to Seafarers: Gary Roosma zip file att. 15
 International Student Ministries: New Westminster CRC
 Kwantlen Ministries: The Tapestry, Richmond
 Classis Youth Champion: Ashley Bootsma
 Future Ministry Developments

Closing Session

- A time of reflection, discussion and feedback on the new agenda format and missions statement
- President to inquire of delegates / team members / executive if all business has been completed
- Closing announcements and notifications
 - Next Meeting of Classis – October 2nd & 3rd, 2018 @ unknown
 - Next Officers of Classis - Rev. Chelsey Harmon - President
 - Rev. Joe Ellis - Vice All
- Closing remarks by President
- Vice All to lead in thanking all those who participated, (president, secretaries, kitchen help, host church volunteers etc)
- Vice All to lead in closing devotions

President to declare Classis adjourned.

List of Classical Committees / Teams and Denominational Representatives: pages 11 & 12
Acronym List: page 13

Classis Delegate Registration Form
All delegates to fill out this form

For delegate information, lodging requests, airport transportation requests, food allergies, please provide the needed information to the on-line registration form on the classis website, www.classisbcnw.ca no later than **February 23rd, 2018**

Or if you are on-line, click / open the link below
[Classis Meeting Registration Form](#)

Please remember to press the submit button at the end of the form once you have completed filling out the information required.

All expense claims need to be accompanied with receipts for travel, meals, mileage etc.

Covenantal Relationships Centering on Prayerful Dependence on God

Classis British Columbia North - West Stated Clerk / Classical Ministries Interim Committee Report Session 74 - March 6th & 7th, 2018

This report marks another “change” in our ongoing path to classis renewal in that the stated clerk and classical ministries interim committee are now combined into 1 report for better clarity and easier access to the information contained within the reports. Most items are presented here for information and a time for questions and/or comments will be given. Any items requiring motions will be dealt with and votes taken.

Thank you to the council and members of The Tapestry for their hospitality in hosting this March 2018 session of Classis BCNW.

Administrative Matters:

- * Expenses for the Oct 2017 Classis meeting were \$6,911.97
- * Expenses for the Reformation dinner and service were \$2245.68 (½ of \$4491.69, BCSE paid the other ½)
- * CMIC had appointed Rev’s. Joe Ellis and Trevor Vanderveen to serve as the next executive, but due to family situations and responsibilities, both have had to withdraw. Precedent for this allows the CMIC to ask the person who chaired the last meeting of classis to chair once again to provide continuity. Rev. Ken Vanderhorst will chair this meeting and Rev. Chelsey Harmon will serve as the vice-chair.
- * CMIC thanks delegates and churches for using (and getting used to) the new online credential / delegate registration forms, paying attention to keeping travel costs down by early selection of delegates to ensure cheaper air flights, carpooling from the Island, and offering their homes to host an out of town delegate.
- * Classis will need to look at alternate ways of hosting classis meetings as most of the lower mainland churches are unable to continue to host. CMIC is looking at using 1 venue close to the Airport and Ferry Terminal and creating a Classis hosting team that would look after setup, transportation, lodging, meals etc. It is hoped that several members from the local churches would volunteer to serve on this team to share the workload. As of now there is no host for the next meeting in October 2018.
- * A Canadian Stated Clerks meeting was held by Vidyo conference on January 19th. Alternate Stated clerk Kathy Smith attended on our classis behalf.
- * All ministries, classis teams, standing committee and denominational written reports have been sent separately in a zip file in PDF format and are numbered according to their place in the agenda
- * The two year cycle for church visiting has ended and classis will hear a number of reports from churches that did their visits. A new church visiting list has been created for the next two year cycle and can be found at the end of this report. (pages 9 old list & 10 new list)
- * Duncan CRC may be in need of classical pulpit supply from April through the end of May. If so, a list will be created and assignments sent to all pastors and churches involved.

* The Annual General Meeting (AGM) of the Corporation of Classis BCNW will need to take place during this meeting of classis. The agenda, minutes and motions for this meeting can be found in the zip file package, zip file att. 3

* The classis treasurer will give a review of 2017 classical ministry shares received and will remind churches that 50% of classis ministry shares for 2018 are due by June 30, 2018.

Going Forward Team:

* Will be given time at the beginning of the classis meeting to explain the new format and the meaning of the “Five Values that shape our Work, Witness and Life together.” Their report will include steps forward, new agenda format, re-worded missions statement and a classis survey to be sent to all delegates following this meeting of classis.

* A copy of working notes from their meeting on Nov 29/17 is in the ministry reports zip file for information: zip file att. 2

CMIC Actions:

* The 2007 Fall Classis of BCNW approved a motion by the “Church Development Team” to provide a \$15,000 loan to “*downtown friends*” on an interest-free basis from the “Church Planting Land Development Fund (CPLDF)”. There was no deadline for repayment. A copy of this motion is included below.

It is proposed that this loan of \$15,000 be forgiven as this ministry does not have the capacity to repay. (The question exists whether this was a loan or a grant but was recorded as a loan in order to gain access to the needed funds) While in 2007 it was proposed that the money come out of the CPLDF, for accounting purposes this did not happen. In order to forgive the loan, it is proposed that the \$15,000 come out of the BC Ministry Fund (formerly the CPLDF)".

* From classis BCNW minutes September 25/26, 2007

24.1 “*downtown friends*” *Financial Situation (SC report Addendum #6): They ask classis to approve a \$15,000 interest free advance from Church Planting Land Development Fund with no deadline for repayment. The CDT moves and the classical treasurer affirms this; it would let them use money that otherwise is sitting idle.MSC*

24.2 *Note the history to this situation: “downtown friends” is operating within its budget. But because of the timing of the hiring of Rev. Mary-Lee Bouma, the project started with a deficit. Mr. Ed Pierik urged classis to note that we are making this arrangement for “downtown friends” because classis had not appropriately arranged for the initial funds for this church plant. Eventually “downtown friends” will need to use \$15,000 to buy property, repay this money, or classis will need to figure out a way to legally change where the CPLD Funds may go. This issue will continue to come up as classis deals with “downtown friends” funding in the future.*

Motion needed to facilitate this action.

* The CMIC’s from both classes BCNW and BCSE met on January 30th to discuss shared ministries and governance of these bi-classis teams. (Seafarers & LDN specifically) The discussions centered on the pros and cons of incorporation, funding and continued support. A more detailed verbal report will be given at the classis meeting.

- * CMIC continues to look at alternate ways of presenting Classical Ministry Shares to include actual dollar amounts granted to each ministry.
- * An ad-hoc committee (Fred Herfst, Martin Contant, David Pel, Kathy Smith and Andy de Ruyter) have begun to look at how we can set criteria for classis support for ministries receiving financial support and aligning that to the new missions statement. Each ministry would be asked to show how their ministry lines up with the missions statement and to come up with criteria for evaluation. The committee will continue to meet and present a report and recommendations to the Fall 2018 meeting of classis.

Ministerial items and actions

- * Oversight committees for Duncan CRC, reports pending
- * Rev. Len Batterink serving as interim pastor in Duncan CRC
- * Rev Jim Poelman serving as interim pastor in Terrace CRC
- * Marriage registration # applied for Pastor Dena Nicolai
- * Temporary marriage registration # applied for Rev. Howard McPhee from Westside CRC in Bradford Ont.

Presenters requesting time to address classis

Classis Standing Committees:

LDN - Andrew Aukema / Wilma van der leek
 Safe Church Team Coordinator - Faye Martin
 Student Fund Committee - Vic Chen
 Seafarers Chaplain - Gary Roosma

Denominational agencies and ministries:

Rev. Darren Roorda, Canadian Ministries Director
 World Renew – Mike Hoyer / Peter Bulthuis
 Faith Formation – Liz Tolkamp

Richmond CRC Board

In response to a legal opinion given by the lawyer, the board will look at how to proceed with the charities list and the extra principal repayments that are occasionally received from The Tapestry (\$20,000 was repaid in 2016 and has not yet been distributed). A recommendation will come to the March Richmond CRC AGM. Consultation, if possible, with former members of the Richmond CRC, to explain the boards desire to “tweak” the original charities list, reasons why and steps forward will all be part of any changes made to the original agreement.

Planning also will begin for the year 2026 when the remaining amount owing will need to be satisfied. The original agreement is somewhat unclear on what these funds are designated for and the board is looking at ways of keeping these monies within our classis to be used for ministries within B.C.

Seafarers Ministry

- * Has informed the CMIC that they are working on a 5 year plan that will be presented to both BCNW and BCSE classes in Oct 2018

Nominations Committee

- * Ordained minister nominees for synodical deputy and alternate to begin in July 2018
1 nominee received, Rev. Henry Jonker
- * Alternate deacon delegate for Synod 2018
- * Classis Safe Church Team Rep
- * Diaconal Ministries Canada Board Rep from classis
Presented for approval: Mrs. Cindy Verbeek from the Houston CRC

Denominations Historical Archives

The annual report from the CRCNA Historical Committee which details a copy of the inventory of the historical materials that they hold for each of the churches in our classis was emailed to each church on January 23rd. Please find your churches section to see how much updating is needed to bring your churches historical records in the denominations archives up to date. In today's world of electronic emails and attachments, this should be a fairly easy chore, unlike years ago when we had to make actual copies and mail them to GR. Items such as council minutes, congregational and corporation minutes, special events, anniversaries etc, copies need to be in the archives for safe keeping and historical records.

Motion to approve the work of the CMIC and Stated Clerk

Humbly submitted:

Andy de Ruyter: stated clerk

Kathy Smith: secretary / alternate stated clerk

David Pel: Classis Treasurer

Vic Chen: Student Fund Committee

Henry Numan

David Salverda

Ken Vander horst

Faye Martin: ex officio for SCT matters

Church Visitors Assignments for 2016 to 2018, beginning March 1, 2016

Visits to be completed by March 1, 2018

The following church visiting assignments have been assigned for the next year.

Church being visited:	Church doing the visit:	Date Visited: 2016/2017
<u>Northern Churches:</u>		
Terrace CRC	- Smithers CRC	September 5, 2017
Smithers CRC	- Prince George CRC	August 30, 2017
Telkwa CRC	- Terrace CRC	
Houston CRC	- Telkwa CRC	
Prince George CRC	- Houston CRC	June 27, 2017
<u>Island Churches:</u>		
Victoria CRC	- Nanaimo CCC	
Victoria CCC	- Duncan CRC	
Duncan CRC	- Alberni Valley CRC	
Nanaimo CCC	- Victoria CCC	
Alberni Valley CRC	- Victoria CRC	
<u>Lower Mainland Churches</u>		
Maple Ridge CRC	- New Westminster CRC	
New Westminster CRC	- The Tapestry	
Nelson Ave CC	- Maple Ridge CRC	January 23, 2018*
1 st Vancouver CRC	- The Tap Mundy Park	January 10, 2018*
Richmond Immanuel CRC	- 1 st Vancouver CRC	June 5, 2016
Richmond The Tapestry	- Richmond Immanuel CRC	

* awaiting written reports

Church Visitors Assignments for 2018 to 2020, beginning March 1, 2018

Visits to be completed by March 1, 2020

The following church visiting assignments have been assigned for the next cycle.

Church being visited:	Church doing the visit:	Date Visited:
Northern Churches:		
Terrace CRC	- Houston CRC	
Smithers CRC	- Terrace CRC	
Telkwa CRC	- Prince George CRC	
Houston CRC	- Smithers CRC	
Prince George CRC	- Telkwa CRC	
Island Churches:		
Victoria CRC	- Duncan CRC	
Victoria CCC	- Nanaimo CCC	
Duncan CRC	- Alberni Valley CRC	
Nanaimo CCC	- Victoria CRC	
Alberni Valley CRC	- Victoria CCC	
Lower Mainland Churches		
Maple Ridge CRC	- The Tapestry	
New Westminster CRC	- Maple Ridge CRC	
Nelson Ave CC	- 1 st Vancouver CRC	
1 st Vancouver CRC	- New Westminster CRC	
Richmond Immanuel CRC	- Nelson Ave CCC	
Richmond The Tapestry	- Richmond Immanuel CRC	

APPOINTEES & COMMITTEES OF CLASSIS BCNW
 WEB SITE: www.classisbcnw.ca

STATED CLERK (S/C)

Mr. Andy de Ruyter 2019(3) classisbcnw@shaw.ca
 Alternate - Mrs. Kathy Smith 2019(1) kathy.bcnw@outlook.com

CMC - CLASSICAL MINISTRIES (INTERIM) COMMITTEE
 & NOMINATIONS COMMITTEE

Mr. Andy de Ruyter - S/C - Chair 2019(3) classisbcnw@shaw.ca
 Mrs. Kathy Smith - alt. S/C - Secretary 2019(1) kathy.bcnw@outlook.com
 Mr. Victor Chen – CMLT/SFC chair 2020(3)
 Mr. David Pel – Classis Treasurer 2020(8)
 Rev. Henry Numan - Lower Mainland rep 2019(2)
 Rev. David Salverda – Island rep 2019(2)
 Rev. Ken Vander Horst – Northern rep 2020(1)
 Ms. Faye Martin – SCT Coordinator EX OFFICIO

CLASSICAL TREASURER

Mr. David Pel 2020(8) david@dpelcga.com
 Mrs. Verney Kho - alternate 2018(1)

CLASSIS AUDITOR

Mr. Fred Bosma 2018(8)

SCT - SAFE CHURCH TEAM COORDINATOR

Ms. Faye Martin sfmartin@telus.net

SCT – SAFE CHURCH TEAM CLASSIS REPRESENTATIVE

CLASSICAL LICENSURE

Dr. Neil Lettinga (250-964-7734) 9/19

REGIONAL PASTORS

Rev. Joel Ringma Northern Churches
 Rev. Henry Jonker Island Churches
 Rev. Andrew Beunk Lower-Mainland Churches

LDN - LEADERSHIP DEVELOPMENT NETWORK (bi-classis team)

Rev. Andrew Aukema (BCNW) chair / classis rep
 Mr. John Messelink (BCNW)
 Mrs. Wilma van der Leek Fraser Valley LDN Facilitator

CMLT/SFC - CLASSIS MINISTRY LEADERSHIP TEAM

/ STUDENT FUND COMMITTEE (BI-CLASSIS COMMITTEE WITH CLASSIS BCSE)

BCNW Members

Mr. Victor Chen – Chair (SFC) 2020(3)
 Rev. David Cheung (SFC) 2018 (1)
 Rev. Al Wu (SFC) 2020(1)

MINISTRY TO SEAFARERS

Chaplain, Rev. Gary Roosma crcvanportchaplain@gmail.com

BCNW Members:

Mr. David Pel – Treasurer BCNW 2020(9)
 Mr. Rens Slot 2019(2)
 Mr. Steve Berkenpas 2018(1)

CRCM – ASSOCIATION FOR CHRISTIAN REFORMED CAMPUS MINISTRY IN B.C.

Rev. Dr. Alan VanderWoerd – Chaplain @ UNBC alan@alabanza.ca

CHAPLAIN AND REFUGEE MOBILIZER
Pastor Dena Nicolai

DIACONAL MINISTRIES CANADIAN BOARD MEMBER FOR B.C.
Mrs. Cindy Verbeek (pending)

DIACONAL MINISTRY DEVELOPERS
Mr. Gary Veenman for BCNW
Mr. Gord Pierkik for Vancouver Island

SIERRA LEONE BC PARTNERSHIP COMMITTEE
Mr. Dave Meyer – Chair BCNW
Rev. Joel Ringma – Secretary BCNW

REGIONAL DISABILITY ADVOCATE / B.C. Rep
Mrs. Caroline Short caroline.vanderloo@gmail.com

DENOMINATIONAL BOARD MEMBERS

SYNODICAL DEPUTY	
Rev. David Cheung	2018 (2)
Rev. Henry Jonker - alternate	2018 (2)
COD – Council of Delegates: CRCNA	
Mr. Andy DeRuyter	2018(1)
CCBOT - CALVIN COLLEGE: BOARD OF TRUSTEES	
Mr. Richard Mast	2020(1)
CTS - CALVIN THEOLOGICAL SEMINARY	
Mr. Vic Chen	(2019(1)

REGIONAL BOARD REPRESENTITIVES

WORLD RENEW – Classis Rep	
Dave Mayer	2020(1)
CRCPD - CHRISTIAN REFORMED CENTRE FOR PUBLIC DIALOGUE	
Dena Nicolai	2020 (2)
HISTORICAL COMMITTEE LIAISON	
Mrs. Anne Kwantes	2019(4)

Revised January 31, 2018

Christian Reformed Church in North America (CRCNA)
& Classis British Columbia North-West (Classis BCNW)
Acronym List

ACRCMBC	Association for the Christian Reformed Campus Ministry in British Columbia <i>aka</i> Christian Reformed Campus Ministry at UNBC
BCSE	Classis British Columbia South-East
BOT	Board of Trustees
BTGMI	Back to God Ministries International (now part of the COD)
CC	Candidacy Committee (<i>formerly</i> Synodical Ministerial Candidacy Committee)
CDT	Church Development Team (classical)
CMIC	Classical Ministry Interim Committee
CMLT	Classis Ministry Leadership Team (<i>formerly</i> Classis Ministry Candidacy Committee)
COD	Council of Delegates
CO	Church Order (<i>also</i> CO Art. = Church Order Article)
CPJ	Citizens for Public Justice
CRCM	Christian Reformed Campus Ministry (<i>see also</i> ACRCMBC)
CRCPD	Christian Reformed Centre for Public Dialogue
CRHM	Christian Reformed Home Missions (now Resonate Global Missions)
CRWM	Christian Reformed World Missions (now Resonate Global Missions)
CTS	Calvin Theological Seminary, Grand Rapids MI
DMC	Diaconal Ministries Canada
DV	Deo Volente, Latin for “Lord Willing”
RGM	Resonate Global Missions
LDN	Leadership Development Network
M2/W2	Man-to-Man/Woman-to-Woman restorative ministry often within prisons
MSC	Moved, Seconded, Carried (shorthand in classis minutes)
OSJHA	Office of Social Justice and Hunger Action (denominational)
PCR	Pastor-Church Resources (denominational) formally: Pastor Church Relations
RMT	Regional Ministry Team
ROP	Rules of Procedure (classical)
SC	Stated Clerk (classical)
SCE	Sustaining Congregational Excellence
SCT	Safe Church Team
SFC	Student Fund Committee (classical)
SL	Sierra Leone (<i>as in</i> CRC in BC & SL)
SPE	Sustaining Pastoral Excellence
TKU	The King’s University, Edmonton AB
UNBC	University of Northern British Columbia, Prince George BC